

MINUTES  
ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF BOARD OF TRUSTEES  
MAY 10, 1988

The Isothermal Community College Board of Trustees met on Tuesday, May 10, 1988, in the Management Seminar Room of the Business Education Building.

The following trustees were present: Jervis Arledge, Chairman; J. D. Cooley, Frances Spratt, Thomas Roberts, Al King, Opal Sauve, Mike O'Neal, and Walter Dalton. The following staff members were present: Willard Lewis, Dillard Morrow, Mary Burgin, Ralph McNabb, Robert Harrison, Geoffrey Balkam, Catherine Jolley and Frankie McWhorter. Amy Tanner, of The Daily Courier and Scott Carpenter of The Rutherford County News were also present. Several members of the Polk County Campus Foundation were special guests. Chairman Arledge called the meeting to order at 4:55 p.m.

Approval Of Minutes

A motion was made by Thomas Roberts, seconded by J. D. Cooley, to approve the minutes of the regular meeting of February 9, 1988, and called meetings of March 21, 1988, and March 28, 1988.

Business Affairs

A motion was made by Frances Spratt, seconded by Thomas Roberts, to approve the budget revisions as presented by Controller Jolley. This motion was unanimously approved.

Upon recommendation of the Building Committee, a motion was made by J. D. Cooley, seconded by Mike O'Neal, to accept the building plans for the Polk County Campus and to authorize the architect to advertise for bids. President Lewis informed the trustees that he had received a letter from Mr. Jim Rutledge, Chairman of the Polk County Campus Foundation, informing him that \$264,328.56 is available for the Polk Campus building project and certifying that the above funds may be drawn upon by Mrs. Catherine Jolley, Controller, as needed for the building project. This motion was unanimously approved.

Upon recommendation of the Finance Committee, a motion was made by J. D. Cooley, seconded by Thomas Roberts, to approve the 1988-89 local (Rutherford County) budget request of \$1,067,831 for current expense and \$72,000 for capital outlay for a total budget of \$1,139,831. The Polk County Campus 1988-89 Budget totaled \$41,209. This motion was unanimously approved.

Upon recommendation of the Personnel Committee, a motion was made by Opal Sauve, seconded by Frances Spratt, to approve a plan with which to evaluate the president of the college as required by the state. This motion was unanimously approved.

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President Lewis announced that the college had received funds from the state which has enabled us to make a down payment to Mr. James McDonald in the amount of \$100,000 toward the purchase of land adjoining the college. Mr. McDonald concurrently donated, to the college, \$50,000 which is now back in the West Fund.

#### Academic Affairs

President Lewis reported that Isothermal Community College was directed, by the State Board of Community Colleges, to review its policies and procedures for offering physical education courses and to formulate a plan for distinguishing between credit and audit enrollment in courses. A motion was made and seconded to approve the following physical education plan:

1. It is recommended that no students be allowed to take a physical education course and receive the grade of "audit".
2. It is recommended that no degree student be allowed to take in excess of five (5) physical education credits.
3. Effective summer quarter, 1988, Isothermal Community College will establish non-credit activities in the area of physical education. These activities will be offered on a self-supporting basis through the Physical Education Department.
4. Any exceptions to this policy must be approved by the Vice-President of Academic and Student Affairs.

This motion was unanimously approved.

#### Personnel

A motion was made by J. D. Cooley, seconded by Al King, to approve Summer Educational Leave, With Pay, for the following personnel:

1. Betty Deviney, Music-Humanities Instructor, June 7, 1988 - August 13, 1988
2. Wesley Henderson, Social Science Instructor, May 30, 1988 - August 15, 1988
3. Dewalt Koone, Vo-Tech Instructor, May 30, 1988 - August 15, 1988
4. Aubrey Calton, Business Instructor, May 30, 1988 - August 12, 1988
5. Gary Shipley, Science Instructor, June 20, 1988 - August 12, 1988

This motion was unanimously approved.



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A motion was made by Walter Dalton, seconded by Thomas Roberts, to approve the following personnel recommendations:

1. Letter of Resignation - Teresa Webb, Cosmetology Instructor  
 March 17, 1988
2. Retirement - John F. "Jack" Paul, Dean of Students, April 30, 1988
3. Approval of Contract for the following personnel:
  - a. Wilbur Wright, Dean of Students, May 1, 1988
  - b. Bruce Waddingham, Dean, Vocational-Technical Division, June 1, 1988

This motion was unanimously approved.

#### Other Business

The Nominating Committee recommended, and the Board of Trustees unanimously elected the following slate of officers for 1988-89, such terms to begin July 1, 1988:

Jervis Arledge	Chairman
Joe Miller	First Vice Chairman
Frances Spratt	Secretary

The Nominating Committee will recommend a trustee to fill the position of Second Vice Chairman at the next regularly scheduled board meeting.

President Lewis announced that Dr. Ellen Weed, Interim Dean of Instruction at Nashville Tech., will be the guest speaker for the graduation ceremonies on May 31, 1988 at 7:30 p.m. President Lewis also announced that the Eaves Award for Distinguished Teaching will be presented at this time.

President Lewis reported that the kick-off date of the year-long celebration of the Community College's Silver Anniversary will be held in Raleigh, NC on May 15-17, 1988.

President Lewis announced that as a part of our marketing effort, it was discovered that the college had eight different logos. President Lewis shared the new logo, selected by the Management Team, with the Board of Trustees. President Lewis stated that the new logo will also aid the college economically in that we can now buy in bulk. The new logo will be used on all publications and on all letterheads. The eight others will be eliminated.

The Board of Trustees recommended that a resolution of appreciation and respect be presented to Mr. John F. "Jack" Paul for his many years of service to the college and requested that Mrs. Frances Spratt be in charge of writing the resolution.

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The meeting adjourned at 5:50 p.m.

*a. James Arledge*  
CHAIRMAN

*Francis H. Spatt*  
SECRETARY