

MINUTES
ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
FEBRUARY 9, 1988

The Isothermal Community College Board of Trustees met on Tuesday, February 9, 1988, in the Management Seminar Room of the Business Education Building.

The following trustees were present: Jervis Arledge, Chairman; J. D. Cooley, Frances Spratt, Ivy Cowan, Thomas Roberts, William Page, Vivian Watson, Opal Sauve, and Joe Miller. The following staff members were present: Willard Lewis, Dillard Morrow, Mary Burgin, Ralph McNabb, Robert Harrison, Jack Paul, Geoffrey Balkam, and Frankie McWhorter. Amy Tanner of The Daily Courier and Jean Gordon of The Rutherford County News were also present. Chairman Arledge called the meeting to order at 5 pm.

Approval of Minutes

A motion was made by Joe Miller, seconded by Thomas Roberts, to approve the minutes of the regular meeting of November 10, 1987. The motion was unanimously approved.

AIDS Policy

A motion was made by Frances Spratt, seconded by Ivy Cowan, to approve Isothermal Community College's Policy Statement on AIDS. The AIDS epidemic raises issues of liability that are of great concern to college administration: thus it is believed the most effective means of addressing these issues, at present, is to educate students and employees about AIDS and to take reasonable precautions to safeguard the rights of the students, faculty and staff in accordance with the ICC Policy Statement on AIDS. The motion was unanimously approved. (Attachment 1)

Business Affairs

A motion was made by Joe Miller, seconded by Opal Sauve, to approve budget revisions as presented. The motion was unanimously approved. (Attachment 2)

A motion was made by Thomas Roberts, seconded by Vivian Watson, to approve the write-off of delinquent emergency loan accounts which totaled \$4,171.00 from 1979 to 1986. The motion was unanimously approved. (Attachment 3)

In his construction report, Dr. Morrow stated that the Maintenance Building is 100% complete with the exception of the parking lot and fence. Dr. Morrow also announced that the institution is awaiting final inspection of that building. The Technical Training Building is approximately 95% complete and will be completed sometime next week. Dr. Morrow stated that the college is waiting for the State to set a final inspection date on that building. It is anticipated that the date will either be February 16 or no later than February 20.

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Dr. Balkam distributed the Financial Statement of the Polk County Campus ICC Foundation, Inc. Dr. Balkam reported that the Foundation had \$187,298 in cash in the STIF account which is earning about 9.3% interest. Total cash and pledges, excluding land, has now reached \$279,558. A total of approximately \$6,942 remains in order to reach their goal.

President Lewis announced that the Faculty Marketing Task Force had requested the services of an outside Marketing Firm. The college plans to hire the firm of Noel/Levitz to conduct a two-day workshop on campus sometime in mid-February.

Academic Affairs

The Board was reminded that they had received a copy of a letter to Dr. Lewis from Sandy Shugart of the Department of Community Colleges regarding FTE generated from physical education classes. Dr. Lewis reported that the administration has been aware for sometime that a problem exists in this area and that the college is working with the Department to develop a plan whereby curriculum students, as well as students taking the courses for recreation, may continue to be served. A proposed plan will be presented at the next regularly scheduled meeting of the Board. Dr. Lewis stated that this change will have an effect on the college's budget, but that the loss, in time, will be reduced by offering the recreational courses as self-supporting.

Personnel

A motion was made by Joe Miller, seconded by Thomas Roberts, to accept the retirement of Arnold Atchley effective February 29, 1988. The motion was unanimously approved.

A motion was made by Ivy Cowan, seconded by J. D. Cooley, to approve a contract for Nancy Womack, Dean of the College Transfer Division, effective February 1, 1988. The motion was unanimously approved.

A motion was made by Frances Spratt, seconded by Opal Sauve, to approve a contract for Burr Beard, Station Manager for WNCW, effective March 1, 1988. The motion was unanimously approved.

A motion was made by Joe Miller, seconded by Vivian Watson, to approve the political activities of Marion Michalove, seeking re-election to the Rutherford County Commissioners, and Geoffrey Balkam, seeking election to the Polk County Board of Education. The motion was unanimously approved.

A motion was made by William Page, seconded by Thomas Roberts, to approve the 1987-88 Letters of Intent. The motion was unanimously approved. (Attachment 4)

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President Lewis announced that Jack Paul, Dean of Students, will retire effective April 30, 1988. Mr. Wilbur Wright has been named Dean of Students effective May 1, 1988.

Other Business

The following announcements were made:

February has been designated as "Community College Month" throughout the nation.

The regional meeting of the North Carolina Association of Community College Trustees will be held in Asheville, NC on Wednesday, February 10, 1988.

A teleconference entitled "The Responsibility and Power of Community College Trustees" will be held on March 23, 1988, in the Library Auditorium from 7:30 pm until 9 pm.

The Silver Anniversary Celebration of the Community College System will be held in Raleigh, NC on May 10, 1988.

Potential Acquisition Of Real Property

A motion was made by Joe Miller, seconded by Ivy Cowan, to go into executive session to discuss the potential acquisition of real property.

A motion was made by Thomas Roberts, seconded by Frances Spratt, to go into open session.

A motion was made by Opal Sauve, seconded by Frances Spratt, to purchase the option between James M. McDonald and wife Ellen H. McDonald, and Isothermal Community College. The motion was unanimously approved.

A motion was made by Joe Miller, seconded by Thomas Roberts, to exercise the option as of April 1, 1988, to purchase the described property. The motion was unanimously approved.

The meeting adjourned at 6:12 pm.


 CHAIRMAN


 SECRETARY