

MINUTES  
ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF BOARD OF TRUSTEES  
NOVEMBER 10, 1987

The Isothermal Community College Board of Trustees met on Tuesday, November 10, 1987, in the Management Seminar Room of the Business Education Building.

The following trustees were present: Jervis Arledge, Chairman; J. D. Cooley, M. B. Robinson, Frances Spratt, Ivy Cowan, Al King, Thomas Roberts, William Page, Vivian Watson, Opal Sauve, Walter Dalton, and Patricia Mayse, Student Government Association President. The following staff members were present: Willard Lewis, Dillard Morrow, Catherine Jolley, Robert Harrison, Frances Haney, Jack Paul, Mary Burgin, Geoffrey Balkam, Augusta Hyde, Frankie McWhorter, and J. J. Reneaux. Amy Tanner of The Daily Courier and Scott Carpenter of The Rutherford County News were also present.

Administering Oath of Office

Catherine Jolley, Notary Public, administered the oath of office to Mr. William T. Page. Mr. Page's oath of office will be kept on permanent file in the Office of the President.

Approval of Minutes

A motion was made by M. B. Robinson, seconded by Walter Dalton, to approve the minutes of the regular meeting of August 25, 1987.

Resolution

The Board expressed appreciation to Mr. James T. Tanner, a charter member of the Board of Trustees, for his years of dedicated service and requested that a resolution honoring him become a part of the permanent minutes of this meeting. (Attachment)

Amendment of Board By-Laws

A motion was made by Frances Spratt, seconded by Thomas Roberts, to approve an amendment to the Board By-laws to incorporate the new position of Second Vice Chairman.

Business Affairs

A motion was made by Frances Spratt, seconded by Vivian Watson, to approve the budget revisions as presented by Controller Catherine Jolley.

A motion was made by J. D. Cooley, seconded by Thomas Roberts, to approve the acceptance of a Title III Planning Grant in the amount of \$21,756. President Lewis announced that Isothermal Community College was one of six two-year colleges in the nation which received a federal long-range planning grant. The college competed for the grant with two- and four-year colleges and universities who met eligibility standards.

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Dr. Morrow reported that the Maintenance Building has been completed as far as the original contract is concerned; however, we are now in the process of adding back those items taken out of the project initially due to a lack of funds. The principal items that we are returning include the paving of the parking lot and the installing of the fence around the property. For the most part, other add-backs have been completed. The Technical Training Building is scheduled to be completed the last of December or the middle of January. Change orders for this building are now being processed.

Dr. Balkam reported on the status of the Polk County Fund Drive Project. Dr. Balkam stated that the planning budget for the 12,000 square foot building has been set at \$986,000. A "Buy-A-Brick Campaign" has already netted the Foundation \$1,600. A \$1,000 Club already has twenty-five donors, and six of those members have pledged \$10,000 each. Dr. Balkam reported that the Fund Drive Project needs to raise \$130,000 by February 1. He said he has no doubt that this can be accomplished, since the Foundation is hard at work.

#### Personnel

A motion was made by Opal Sauve, seconded by Frances Spratt, to approve contracts for 9- and 12-month employees for 1987-88.

A motion was made by Ivy Cowan, seconded by Thomas Roberts, to approve contracts for the following new personnel:

1. Robert Harrison, Vice President of Academic and Student Affairs - October 19, 1987 - June 30, 1988
2. Helen White, Practical Nursing Instructor - September 1, 1987 - May 31, 1988
3. Ronnie Conner, Small Business Center Coordinator - October 5, 1987 - June 30, 1988
4. Rick Gilbert, Criminal Justice Instructor, Director of BLET - October 1, 1987 - June 30, 1988
5. Andy Abdow, Radio/TV Instructor - October 1, 1987 - May 31, 1988

A motion was made by Walter Dalton, seconded by Al King, to approve the resignation of Linda Rhame, Adult Basic Education Supervisor/Recruiter - August 31, 1987.

#### Other Business

President Lewis announced that the General Assembly will not make attendance at regional meetings mandatory this year. He encouraged trustees, however, to attend the regional meetings in order to remain in good standing.

Chairman Arledge stated that a report on the National Trustees Convention had been mailed to each trustee by Frances Spratt. Mrs. Spratt announced that North Carolina now has two members on the National Board of Trustees.



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President Lewis reported that the Strategic Planning Committee met two weeks ago with Dr. Jim Young, ICC's Long Range Planning Consultant. The Committee has completed an internal survey and is planning external surveys of high school students, businesses and industries, and the general public on their perceptions of the college. The Committee will hold a two-day retreat in order to review the data collected from the internal surveys, develop or revise the college's mission statement, develop a set of institutional goals, and develop a set of planning assumptions.

President Lewis announced that a Memorial Garden has been established to honor many people, both living and dead, who helped in establishing the college and in fostering its growth. President Lewis reported that the 23 trees which have been donated will be planted this fall, and a small ceremony will be held in the spring.

Mrs. J. J. Reneaux, ICC Visiting Artist for 1987-88, entertained the trustees with an inspiring story concerning the fruits of ones' labor.

The meeting adjourned at 5:55 pm.

  
CHAIRMAN

  
SECRETARY