

MINUTES
ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
AUGUST 25, 1987

The Isothermal Community College Board of Trustees met on Tuesday, August 25, 1987, in the Management Seminar Room of the Business Education Building.

The following trustees were present: Jervis Arledge, Chairman; J. D. Cooley, M. B. Robinson, Frances Spratt, Ivy Cowan, Al King, Mike O'Neal, Tommy Roberts, Opal Sauve, Vivian Watson, Walter Dalton, and Patricia Mayse, Student Government Association President. The following staff members were present: Willard Lewis, Dillard Morrow, Catherine Jolley, Geoffrey Balkam, Mary Burgin, Jack Paul, Ralph McNabb, Carole Blackburn, Barbara Moffitt, and Frankie McWhorter. Amy Tanner, The Daily Courier, Scott Carpenter, The Rutherford County News, Ludie Wilkie, WBBO Radio, and a delegation from Polk County were also present. Chairman Arledge called the meeting to order at 5 pm.

Welcome New Trustees

Chairman Arledge welcomed Mr. Tommy Roberts, Mr. Al King, Mrs. Vivian Watson, and Ms. Patricia Mayse to membership on the Board of Trustees.

Administering Oath of Office

Catherine Jolley, Notary Public, administered the oath of office to Mr. Tommy Roberts, Mr. Al King, and Mrs. Vivian Watson. Each trustee's oath of office will be kept on permanent file in the Office of the President.

Approval of Minutes

A motion was made by M. B. Robinson, seconded by Frances Spratt, to approve the minutes of the regular meeting of May 12, 1987.

Revision of Board By-Laws

Chairman Arledge requested that Walter Dalton, Chairman of the By-Laws Committee, amend the By-Laws to provide for a First Vice Chairman and a Second Vice Chairman.

Business Affairs

President Lewis reviewed the State Budgets Over the Years, Local Budgets Over the Years, 1987-88 Local Budget Appropriation for Rutherford County, and 1987-88 Local Budget Appropriation for Polk County. (Attachments 1, 2, 3, and 4).

Mike O'Neal reported that in addition to the items listed in the Local Budget Appropriation for Polk County, Polk County Commissioners also provide utilities and maintenance on the buildings for the ICC Polk Campus.

Geoffrey Balkam, Vice President of the ICC Polk County Campus, introduced members of the ICC Polk County Campus Foundation. Dr. Balkam reported that the Foundation was formed in 1982. In 1984, the Polk County Commissioners donated approximately 10½ acres of land, next to Saint Luke's Hospital, to construct a new ICC Polk County Campus facility.

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Dr. Balkam announced that the Polk County Campus had received a substantial capital appropriation. The legislation provided for two things: First, it released the Polk County Campus from the obligation of raising \$400,000 to match the \$400,000 that had been appropriated by the 1985 Legislature. In addition, \$250,000 was appropriated to the Polk County Campus construction project.

Dillard Morrow reported that the Legislature had provided \$200,000 toward the construction of two buildings on campus--a maintenance storage facility and a technical training building. Dr. Morrow stated that the maintenance storage facility project was on schedule with the completion date set for October, 1987. The technical training building project is ahead of schedule with the completion date set for February 25, 1988.

Dr. Morrow reported that he and the architect had developed the following time table for the construction of the ICC Polk County Campus Project:

- November, 1987 -- Submit design and development
- February, 1988 -- Working drawings for State Construction approval
- March, 1988 -- State will set date to let bids
- April, 1988 -- Open bids
- May - June, 1988 -- Should have contracts back - possibly break ground
- August - Sept., 1989 -- Completion date

Dr. Morrow stated that this schedule could change by a month or so one way or the other. Dr. Morrow announced that a meeting had been set for September 9, 1987, with the architect, staff, and advisory committee of the ICC Polk County Campus.

Dr. Lewis indicated that the project would be handled in the same manner as any other ICC building.

A motion was made by Frances Spratt, seconded by J. D. Cooley, to approve the State, Local, and Institutional Budgets and to adopt the appropriate budget resolution. The motion was unanimously approved. (Attachment 5)

A motion was made by Frances Spratt, seconded by Opal Sauve, to approve the budget revisions for fiscal year 1986-87. The motion was unanimously approved.

A motion was made by J. D. Cooley, seconded by M. B. Robinson, to approve the recommendation of the State Auditor, to write-off delinquent accounts. The motion was unanimously approved. (Attachment 6)

A motion was made by Ivy Cowan, seconded by Frances Spratt, to accept the additional \$200,000 allotment and to add back the negotiated, previously approved items which were taken out because of a lack of funds, as long as the additions can be kept within the budget.

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Personnel

A motion was made by M. B. Robinson, seconded by Opal Sauve, to approve contracts for the following personnel:

Roy Ray, Electronics Instructor, July 1, 1987 - June 30, 1988
 Elizabeth Watson, Developmental English, September 1, 1987 - May 31, 1988
 Brenda Lindsey, Developmental Math, September 1, 1987 - May 31, 1988
 J. J. Reneaux, Visiting Artist, August 14, 1987 - June 15, 1988
 Peter Golden, Chemistry/Physics Instructor, September 1, 1987 - May 31, 1988

The motion was unanimously approved.

A motion was made by Al King, seconded by Walter Dalton, to accept resignations of the following personnel:

Walter Timm, Vice President of Academic Affairs, July 31, 1987
 Randy Hogg, Data Processing Instructor, June 30, 1987
 John Karriker, Dean of College Transfer, June 25, 1987
 Karen Moore, Business & Industry Coordinator, May 31, 1987
 Carolyn Harrison, Counselor, July 1, 1987
 Rhonda Segars, Accounting Instructor, June 30, 1987
 Janice Gilliam, Cosmetology Instructor, July 10, 1987

Royce Ellis, Retirement, Effective October 1, 1987

The motion was unanimously approved.

A motion was made by Frances Spratt, seconded by Vivian Watson, to approve a Political Activities Policy for college employees. (Attachment 7)

Other Business

Chairman Arledge announced the following committee appointments for 1987-88:

OFFICERS

Jervis Arledge
 M. B. Robinson
 Joe Miller *
 Frances Spratt

Chairman
 First Vice Chairman
 Second Vice Chairman
 Secretary

BUILDING COMMITTEE

J. D. Cooley, Chairman
 M. B. Robinson
 Jervis Arledge, Ex Officio

Ivy Cowan
 Mike O'Neal
 Thomas Roberts

*Subject to revision of Board By-Laws

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EXECUTIVE COMMITTEE

Jervis Arledge, Chairman
Frances Spratt
M. B. Robinson
Joe Miller

J. D. Cooley
Opal Sauve
Ivy Cowan

FINANCE COMMITTEE

Joe Miller, Chairman
M. B. Robinson
Jervis Arledge, Ex Officio

J. D. Cooley
Bill Page
Al King

GROUNDS CARE AND IMPROVEMENT COMMITTEE

Ivy Cowan, Chairman
Mike O'Neal
Jervis Arledge, Ex Officio

J. D. Cooley
Al King
Vivian Watson

LONG RANGE PLANNING COMMITTEE

Thomas Roberts, Chairman
Ivy Cowan
Jervis Arledge, Ex Officio

J. D. Cooley
Frances Spratt
Mike O'Neal

NOMINATING COMMITTEE

Joe Miller, Chairman
Opal Sauve

Ivy Cowan

CURRICULUM COMMITTEE

Frances Spratt, Chairman
Opal Sauve
Jervis Arledge, Ex Officio

M. B. Robinson
Walter Dalton
Bill Page

PERSONNEL COMMITTEE

Opal Sauve, Chairman
M. B. Robinson
Jervis Arledge, Ex Officio

J. D. Cooley
Vivian Watson
Walter Dalton

BY-LAWS COMMITTEE

Walter Dalton, Chairman
Jervis Arledge, Ex Officio

Al King
Frances Spratt

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An updated list of trustees' names and addresses was distributed.

President Lewis announced that the college had received approval from the State Board of Community Colleges to be a funded Small Business Center for 1987-88.

President Lewis made the following announcements:

Faculty/Staff Workshop	September 2, 1987
Orientation/Registration	September 3, 1987
First Day of Classes	September 4, 1987
Labor Day Holiday	September 7, 1987


Chairman Arledge announced the Board meeting dates for 1988:


Tuesday, February 9, 1988	Tuesday, August 9, 1988
Tuesday, May 10, 1988	Tuesday, November 8, 1988

Chairman Arledge indicated that the next regular board meeting will be held on Tuesday, November 10, 1987.

A motion was made by Ivy Cowan, seconded by M. B. Robinson, to draft a resolution of appreciation and respect expressing the Board's appreciation to James T. Tanner, former Chairman and Charter member of the Board of Trustees.

The meeting adjourned at 6:30 pm.


 CHAIRMAN


 SECRETARY