

MINUTES
ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
MAY 12, 1987

The Isothermal Community College Board of Trustees met on Tuesday, May 12, 1987, in the Management Seminar Room of the Business Education Building.

The following trustees were present: James T. Tanner, Chairman; Ivy Cowan, Frances Spratt, J. D. Cooley, Mike O'Neal, Walter Dalton, Jervis Arledge, Opal Sauve, and M. B. Robinson. The following staff members were present: Willard Lewis, Dillard Morrow, Catherine Jolley, Jack Paul, Gary Shipley, Geoffrey Balkam, Walter Timm, Mary Burgin, and Frankie McWhorter. Others present were: Amy Tanner, The Daily Courier; Jean Gordon, The Rutherford County News; and Ludy Wilkie, WBBO Radio. Chairman Tanner called the meeting to order at 5 pm.

Approval Of Minutes

A motion was made by M. B. Robinson, seconded by Ivy Cowan, to approve the minutes of the regular meeting of February 10, 1987, with the following amendment:

Under Community College Month, the sentence should read, "President Lewis announced that February has been proclaimed by President Reagan, Governor Martin, and the Rutherford and Polk County Commissioners as 'Community College Month'."

Business Affairs

A motion was made by Frances Spratt, seconded by Ivy Cowan, to approve budget revisions as presented by Controller Jolley. The motion was unanimously approved.

A motion was made by Jervis Arledge, seconded by Walter Dalton, to approve the Inclement/Emergency Leave Policy nunc pro tunc effective February 2, 1987, with the following amendment:

An addition to the first sentence which would read, "Effective Monday, February 2, if it is announced, by the President or his designee, that the college..." (Attachment)

Dr. Lewis stated that the policy allows the President to close the college without charging leave to the employee. The motion was unanimously approved.

Upon recommendation of the Finance Committee, a motion was made by J. D. Cooley, seconded by M. B. Robinson, to approve the 1987-88 local budget request of \$935,906 for current expense and \$60,000 for capital outlay. The budget represents an overall budget increase of 4.9%. The motion was unanimously approved. Mr. Mike O'Neal requested that the Polk County local budget be reviewed and approved by the Board of Trustees. Dr. Lewis stated that the college will include this process in subsequent years. (Attachment)

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Personnel

A motion was made by Ivy Cowan, seconded by J. D. Cooley, to approve a Letter of Intent for Cathy Jackson, Duplicating and Graphics Instructor, which had been omitted from the list previously approved by the Board. The motion was unanimously approved.

A motion was made by Ivy Cowan, seconded by Walter Dalton, to approve Summer Educational Leave, with pay, for the following personnel:

1. Cindy Martin, P. E. Instructor, May-August, 1987
2. Bill McDaniel, Vo-Tech Instructor, June 1-August 30, 1987
3. John Foster, Math Instructor, May-August, 1987
4. Karen Moore, Business/Industry Coordinator, May-August, 1987
5. Barbara Hallatt, English Instructor, June-August, 1987
6. Steve Coyne, English Instructor, June-August, 1987

The motion was unanimously approved.

A motion was made by J. D. Cooley, seconded by Ivy Cowan, to approve letters of resignation for the following personnel:

1. Tammy Shuler Buck, ABE Coordinator, March 31, 1987
2. Don Beam, Electronics Instructor, July 1, 1987

The motion was unanimously approved.

A motion was made by Ivy Cowan, seconded by J. D. Cooley, to approve the retirement of Raleigh Biggerstaff, English Instructor, effective May 1, 1987. The Board directed James Tanner to write a letter of appreciation to Mr. Biggerstaff. Mr. Mike O'Neal suggested that Mr. Biggerstaff be recognized at commencement. The motion was unanimously approved.

President Lewis announced that the Personnel Committee of the Board of Trustees had solicited presidential evaluation forms, from other community colleges, to review.

Other Business

A motion was made by Walter Dalton, seconded by Opal Sauve, to accept the recommendation of the Nominating Committee on the slate of officers for 1987-88, such terms to begin July 1, 1987:

Jervis Arledge	Chairman
M. B. Robinson	Vice Chairman
Frances Spratt	Secretary-Treasurer

The motion was unanimously approved.

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A motion was made by Ivy Cowan, seconded by M. B. Robinson, to approve the establishment of a Second Vice Chairman of the Board of Trustees. The motion was unanimously approved. The By-Laws will be amended to accommodate this change.

A motion was made by Frances Spratt, seconded by Walter Dalton, to approve the nomination of Joe Miller as the Second Vice Chairman of the Board of Trustees. The motion was unanimously approved.

President Lewis announced that Mr. Allen W. Fullwood, a Trustee of Western Piedmont Community College, will be guest speaker for the graduation ceremonies on June 2, 1987.

A motion was made by Opal Sauve, seconded by Frances Spratt, to accept the recommendation of the Financial Aid Committee and the Executive Committee on the criteria for administering the Frank and Mabel West Scholarships. The motion passed, with Ivy Cowan not voting. (Attachment)

Dr. Morrow provided a construction update. Dr. Morrow stated that construction began on the Maintenance and Technical Buildings on March 2, 1987. The proposed completion date for the Maintenance Building is October 28, 1987 and February 25, 1988 for the Technical Building.

President Lewis gave a brief report on the joint meeting of Trustees and Presidents held in Raleigh, NC on May 5-6, 1987.

Vice President Geoffrey Balkam gave a progress report on the fund raising efforts for the new Polk County Campus. Dr. Balkam reported that the Polk County Campus had raised approximately \$250,000 of the \$400,000 in local funds necessary to match the \$400,000 appropriated by the North Carolina State Legislature for this project.

The meeting adjourned at 6:10 pm.

Jenna A. ...
Chairman
Frances N. Spratt
Secretary