

MINUTES  
ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF BOARD OF TRUSTEES  
NOVEMBER 25, 1986

The Isothermal Community College Board of Trustees met on Tuesday, November 25, 1986 in the Management Seminar Room of the Business Education Building.

The following trustees were present: James T. Tanner, Chairman; Ivy Cowan, Frances Spratt, Jack Buchanan, Opal Sauve, J. D. Cooley, Joe Miller, and Mike O'Neal. The following staff members were present: Dillard Morrow, Catherine Jolley, Mary Burgin, Walter Timm, Jack Paul, Geoffrey Balkam, Karen Moore, and Frankie McWhorter. Others present were: Amy Tanner, The Daily Courier; Jean Gordon, The Rutherford County News; Ludy Wilkie, WBBO Radio; and Robert Fields, The Shelby Star. Chairman Tanner called the meeting to order at 5:03 pm.

Approval of Minutes

The minutes of the regular meeting of August 12, 1986, were unanimously approved.

Approval of Board By-Laws

A motion was made by Frances Spratt, seconded by Opal Sauve, to approve the revised Board By-Laws as presented by Committee Chairman Jervis Arledge at the August 12, 1986, Board meeting. The motion was approved with Ivy Cowan abstaining.

Recommendations From Executive Committee

A motion was made by Ivy Cowan, seconded by Joe Miller, to hire Mr. Clyde Tomblin as school attorney. Mr. Tanner reported that he had contacted Mr. Tomblin and that he would be willing to accept the position. The motion was unanimously approved. (Attachment 1)

A motion was made by Opal Sauve, seconded by Joe Miller, to allocate \$20,000 from the West Fund for scholarships to be named the "Frank and Mabel West Scholarship Fund". Furthermore, that only the interest from the principal would be used; that the criteria for this scholarship would be developed by the College Scholarship Committee and then be presented to the Executive Committee for approval. The motion was approved with Ivy Cowan voting no. (Attachment 2)

President Lewis reported that our current insurance carrier, which is St. Paul Insurance Company, has agreed to continue the college's liability insurance coverage for 1986-87.

President Lewis announced that on November 4, 1986, the Department of Community Colleges informed Dr. Morrow that Isothermal Community College is eligible for an additional \$782,000 of capital construction funds for fiscal year 1987-88. The Department of Community Colleges indicated that an immediate indication of interest was required. After considerable discussion with the Vice Presidents, it was decided that we would submit a request for those state construction funds, and we indicated that we would utilize those funds for general classroom construction. President Lewis stated that our decision to pursue this source of funding was



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predicated on two factors: First, our eligibility for funding resulted from the extraordinarily strong role that the county has played in constructing existing campus facilities. Thus, if additional space is required, the acquisition of state funding is the least costly means of attaining instructional facilities. The second factor in our decision to seek funding was the fact that we would not have the option of asking for funding at a later time. President Lewis stated that we did have the option of refusing the allocation if additional buildings were judged unnecessary. President Lewis assured the Board that a decision to accept this funding will not be made without prior consultation with the Board and the County Commissioners.

#### Business Affairs

A motion was made by Frances Spratt, seconded by J. D. Cooley, to approve the Fund Transfers as presented by Controller Jolley. The motion was unanimously approved.

The Board commended the Business Office for the exception-free audit report for Isothermal Community College for the fiscal year ended June 30, 1985, and directed President Lewis to draft a resolution to Catherine Jolley, Controller, expressing the Board's appreciation.

Dillard Morrow announced that bids for the Technical Building and Maintenance Building would be opened on December 2, 1986, at 3 pm in the auditorium of the Administration Building.

Ivy Cowan, after hearing the Report of Dr. Morrow that the Technical Building and the Maintenance Building now planned were on schedule for contracting December 2, 1986, expressed the desire that the College Trustees seriously consider promoting, as the next expansion of the College, an auditorium for the benefit of the College and all the people of Rutherford County. He stated that he would like to see the Trustees request that Isothermal Community College Foundation work with them to be prepared to help when future monies become available from the State or local government sources. Chairman Tanner indicated that, although Board approval was not necessary, he understood Mr. Cowan was seeking a general feeling from the Board, and this positive response seemed to prevail.

#### Academic Affairs

A motion was made by Frances Spratt, seconded by Joe Miller, to accept the operating procedures for extension classes as presented by President Lewis. President Lewis stated that the criteria had been approved by the Management Team, and the Continuing Education Department prior to its submission to the Board for approval. The motion was unanimously approved. (Attachment 3 & 4)



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President Lewis presented the following enrollment comparisons:

<u>Fall, 1985</u>		<u>Fall, 1986</u>		
Headcount	2630	Headcount	2521	Down 4%
FTE	1625	FTE	1543	Down 5%

### Personnel

A motion was made by J. D. Cooley, seconded by Joe Miller, to approve the amendment to Board Policy 802 and 803 which states that, "in the event that the college is unable to locate a significant pool of applicants who possess the above criteria, the pool may be expanded to include those who possess a Master's Degree and who agree, as a condition of their employment, to meet the stated level of preparation prior to the completion of their third year of service." (Attachment 5)

A motion was made by Joe Miller, seconded by Jack Buchanan, to approve a contract for Bill Hardin, Maintenance Director, August 28, 1986 - June 30, 1987.

A motion was made by Jack Buchanan, seconded by Joe Miller, to approve a maternity leave for Cindy Martin, P. E. Instructor, September 3, 1986 - November 3, 1986.

A motion was made by Joe Miller, seconded by Jack Buchanan, to accept the resignation of Peggy Blanton, Developmental Math Instructor, August 31, 1986.

A motion was made by Joe Miller, seconded by Frances Spratt, to approve a leave policy revision which states, "non-instructional." (Attachment 6)

Upon the recommendation of the State Board of Community Colleges' Task Force on Presidential Evaluation, the Board approved the statement of purpose and procedures for the evaluation of institutional presidents in the Community College System. Joe Miller, Chairman of the Personnel Committee, was directed to prepare an evaluation of the college's president by June, 1987.

### Other Business

Chairman Tanner stated that a report on the National Trustees' Convention held in San Diego, California, October 15-19, 1986, had been mailed to each trustee by Frances Spratt.


Chairman Tanner reported on the North Carolina Regional Trustees' Meeting held in Asheville, NC on November 14, 1986.

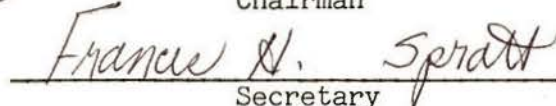
A proclamation was distributed declaring November 9 through November 15, 1986, as "National Adult and Continuing Education Week in North Carolina." (Attachment 7)

President Lewis distributed proposed Task Forces/Committees of the college. (Attachment 8)

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The meeting adjourned at 6:25 pm.

  
Chairman

  
Secretary