

MINUTES  
ISOTHERMAL COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
FEBRUARY 11, 1986

The Isothermal Community College Board of Trustees met on Tuesday, February 11, 1986 in the Management Seminar Room of the Business Education Building.

Board members present were: Jack E. Buchanan, Chairman; Ivy Cowan, Frances Spratt, Jervis Arledge, Douglas Pearson, M. B. Robinson, Beckie Randall, Joe Miller, James Tanner, J. D. Cooley, Opal Sauve, and Kim Penson, Student Government Association President. Others present were: Herman Porter, Dillard Morrow, Catherine Jolley, John Karriker, Geoffrey Balkam, Walter Timm, Mary Burgin, Ralph McNabb, Jim Hall, Jack Paul, Helyn Lowery, Tammy Shuler, Carl Williams, Frankie McWhorter, Walt Hoagland, WAGY Radio; and Amy Tanner, The Daily Courier. Our guest was Mr. Paul Stamey, Chairman Buchanan called the meeting to order at 5:08 pm.

Approval of Minutes

A motion was made by Joe Miller, seconded by Douglas Pearson, to approve the minutes of the regular meeting of November 12, 1985. The motion was unanimously approved.

Dr. Porter announced that February has been proclaimed by President Reagan, Governor Martin, and the Rutherford County Commissioners as "Community College Month". (Attachments 1 & 2) In observance of this occasion, Mr. Carl Williams introduced Mr. Paul Stamey, an 86-year-old recent graduate of Isothermal Community College's Adult High School Program.

Report From Executive Committee

Chairman Buchanan reported that legislation was enacted in 1985 permitting additional trustees to be elected by the Board of County Commissioners of those counties having a satellite campus provided the Board of Trustees of the college agrees. The intent of the law change is to provide representation of two trustees from the county having the satellite campus. A motion was made by Frances Spratt, seconded by Jervis Arledge, to approve the recommendation of the Executive Committee that the Polk County Board of Commissioners be authorized to elect one additional trustee to the Isothermal Community College Board of Trustees to become effective July 1, 1986 subject to review and appropriate revision of the By-Laws of the Board. The trustee shall serve a term that ends June 30, 1989, with subsequent appointments for four-year terms. This is consistent with 115D-12 as amended in 1985 and 115D-13 (terms of office). The motion was unanimously approved.

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### Business Affairs

Budget revisions were approved as presented by Controller Jolley.

In his progress report on construction, Dr. Dillard Morrow reported that the new business building addition is essentially complete and that the college is now in control. A few minor adjustments are to be made. Dr. Morrow also reported that the plans for the new technical-training building, which will be funded by the state, are underway. If the plans move on schedule, Dr. Morrow stated that bids could probably be let in August or September.

Mr. J. D. Cooley reported that the Building Committee had met with Boney Architects to discuss the location of the proposed technical training building. Mr. Cooley stated that the proposed technical-training building would be built back of the present vocational building. Mr. Ivy Cowan expressed concern that the County Commissioners should be notified prior to construction of the building. Chairman Buchanan assured Mr. Cowan that as plans developed the Board would discuss the plans fully as well as all the details with the County Commissioners. Mr. Cowan also requested that the Curriculum Committee review the programs of the entire college.

### Academic Affairs

Mr. Jack Paul reviewed the Fall 1985 and the Winter 1985-86 enrollment data (headcount and FTE) with the Board. (Attachment 3)

### Personnel

A motion was made by Ivy Cowan, seconded by M. B. Robinson, that the following personnel actions be approved:

1. Letter of Resignation - Mel White, Graphics Art Instructor, December 31, 1985
2. Approval of Contract - Ruth Boehning, Reading Instructor, Special Services, December 2, 1985 - May 31, 1986.
3. Maternity Leave - Myra Johnson - March 17, 1986 - May 31, 1986
4. Summer Educational Leave, with Pay, for the following personnel:
  - a. Frances C. Haney
  - b. Steve Chrisman
  - c. James E. Graham

The motion was unanimously approved.

A motion was made by J. D. Cooley, seconded by Frances Spratt, to accept the recommendation of the Personnel Committee to approve the Letters of Intent for 1986-87 (Attachment 4) and to adopt the following criteria for 1986-87 regarding 9 month/12 month contracts.



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1. If an instructor was originally hired on a 9-month contract basis, the instructor will remain on a 9-month contract. Summer contracts may be offered to this individual based on expectations of summer enrollment and available funds.
2. If an instructor was originally hired on a 9-month contract basis, and later put on a 12-month contract, the instructor is placed on a 12-month contract.
3. If an instructor was originally hired on a 12-month contract basis, but later reduced to a 9-month contract, the instructor will be reinstated to a 12-month contract.
4. A lead instructor in a curriculum that has courses scheduled during the summer will have a 12-month contract. This will provide continuity to the curriculum throughout the year.
5. The administrative policy will be continued of hiring new instructors on a 9-month basis. Summer contracts may be offered based on enrollment and available funds. This criterion provides flexibility in the budget.

The motion was unanimously approved.

Other Business

Chairman Buchanan requested that the Nominating Committee present a slate of officers for 1986-87 at the May meeting of the Board of Trustees.

Dr. Porter announced that the Association of Community College Trustees would hold a National Legislative Seminar in Washington, DC on February 23-25, 1986, and the Southern Region Seminar in Columbia, SC on April 3-5, 1986.

A motion was made by Joe Miller, seconded by J. D. Cooley, that the Board go into executive session to discuss the candidacy of a president.

Following the executive session, Chairman Buchanan stated that the Selection Committee was seeking guidance from the full Board and the committee is to proceed as charged.

The meeting adjourned at 6:29 pm.

*Jul Buchanan*  
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 Chairman

*Francis H. Spratt*  
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 Secretary