

MINUTES  
ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF THE BOARD OF TRUSTEES  
AUGUST 13, 1985

The Isothermal Community College Board of Trustees met on Tuesday, August 13, 1985 in the Management Seminar Room of the Business Education Building.

Board members present were: Jack E. Buchanan, Chairman; Ivy Cowan, Frances Spratt, Don Lovelace, J. D. Cooley, Doug Pearson, Jervis Arledge, Beckie Randall, and M. B. Robinson. Others present were: G. Herman Porter, Acting President; Dillard Morrow, Mary Burgin, Walter Timm, Catherine Jolley, Jack Paul, John Karriker, Helyn Lowery, Susan Hewitt, Tom Black, The Shelby Star; Walt Hoagland, WAGY Radio; Amy Tanner, The Daily Courier; Ludie Wilkie, WBBO Radio. Chairman Buchanan called the meeting to order at 5:08 pm.

Approval of Minutes

A motion was made by Frances Spratt, seconded by M. B. Robinson, to approve minutes of the regular meeting of May 14, 1985, and special meetings of June 24-27, 1985, July 29, 1985 and August 1, 1985. The motion was unanimously approved.

Business Affairs

Vice President Dillard Morrow reviewed the 1985-86 Local Budget Appropriation, State Budget Allotment, State Budgets Over the Years, and Local Budgets Over the Years with the Board (Attachments 1, 2, 3, and 4). Dr. Morrow stated that the Local Budget did reflect the 8 percent reduction plus 5 percent for salary increases. All locally paid employees did receive a 5 percent salary increase.

Ivy Cowan stated that he felt that the Board should review their liability insurance coverage at the next regular Board meeting. Dr. Morrow stated that he would request Tommy Hardin, our insurance agent, to appear before the Board to discuss our insurance coverage.

Doug Pearson stated that he would like to have the total funds from state federal and local appropriations over several years so that a comparison could be made. Dr. Morrow stated that with Dr. Porter's approval, the data would be prepared.

Dr. Morrow announced that Isothermal Community College had received, from the Legislature, a Radio Grant in the amount of \$65,000 to operate a non-commercial educational FM radio station (Attachment 5).

Dr. Morrow announced that a special grant, in the amount of \$38,864, to enrich and upgrade the Machinist Program (V-032) had been received (attachment 5 a.).

Dr. Morrow announced that the ICC Campus would receive a state appropriation of \$800,000 for the first year and \$800,000 for the second year of the biennium. It was decided that these appropriations would be referred to the Building Committee for discussion. (Attachment 6).

A motion was made by Frances Spratt, seconded by J. D. Cooley, to approve the Fund Transfers for Fiscal Year 1984-85. The motion was unanimously approved.

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A motion was made by M. B. Robinson, seconded by J. D. Cooley, to approve the state, local, and institutional budgets and adopt the appropriate budget resolution. The motion was unanimously approved.

A motion was made by Ivy Cowan, seconded by Beckie Randall, to approve the following recommendations:

1. A resolution authorizing facsimile signatures of G. Herman Porter, Acting President and Catherine Jolley, Controller for BB&T accounts.
2. A resolution authorizing signatures on checks (manually) of Catherine Jolley, Dianne Clayton and Irene Tucker for BB&T accounts.
3. A resolution authorizing the following personnel to have access to safety deposit boxes:
  - a. Catherine Jolley and Dianne Clayton, Northwestern Bank, Main Street, Forest City, NC
  - b. John Paul, Wilbur Wright and Carl Williams, Northwestern Bank, Oak Street, Forest City, NC
  - c. Catherine Jolley, Dianne Clayton and Dillard Morrow, BB&T, Spindale, NC

Academic Affairs

The agenda called for the approval of a curriculum, Telecommunications Technology T-187, and a motion was made and passed to approve this curriculum; however, the action was not necessary since the Board approved this curriculum on May 8, 1984 as follows: "The Board unanimously approved a new curriculum, Telecommunications Technology. The request will now go to Raleigh for State approval."

Personnel

A motion was made by Doug Pearson, seconded by Don Lovelace, to approve the following personnel recommendations:

1. Approval of contract for Burr Beard, Radio-TV Instructor  
July 1, 1985 - June 30, 1986
2. Approval of contract for Brenda Harden, Nursing Instructor  
July 1, 1985 - June 30, 1985
3. Approval of contracts for 1985-86 (Attachment 7)

A motion was made by Don Lovelace, seconded by J. D. Cooley, to accept the resignations of Susan Hewitt, Public Information Officer and Diane Hoffbauer, Reading Instructor in Special Services effective August 31, 1985.

Other Business

Chairman Buchanan announced the following committee appointments for 1985-86:

OFFICERS

Jack E. Buchanan  
Joe A Miller

Chairman  
Vice Chairman



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BUILDING COMMITTEE

J. D. Cooley, Chairman	Ivy Cowan
Don Lovelace	Doug Pearson
Jack Buchanan, Ex Officio	Beckie Randall

EXECUTIVE COMMITTEE

Jack Buchanan, Chairman	J. D. Cooley
James Tanner, Ex Officio	Joe Miller
Frances Spratt	Ivy Cowan

FINANCE COMMITTEE

James Tanner, Chairman	J. D. Cooley
Ivy Cowan	Joe Miller
Jack Buchanan, Ex Officio	M. B. Robinson

GROUNDS CARE AND IMPROVEMENT

Ivy Cowan, Chairman	Jervis Arledge
J. D. Cooley	Don Lovelace
Jack Buchanan, Ex Officio	Beckie Randall

LONG RANGE PLANNING COMMITTEE

Jervis Arledge, Chairman	J. D. Cooley
Ivy Cowan	Doug Pearson
Opal Sauve	Frances Spratt
Jack Buchana, Ex Officio	M. B. Robinson

NOMINATING COMMITTEE

James Tanner, Chairman	Ivy Cowan
Joe Miller	

CURRICULUM COMMITTEE

Doug Pearson, Chairman	Jervis Arledge
M. B. Robinson	Opal Sauve
Frances Spratt	James Tanner
Jack Buchanan, Ex Officio	

PERSONNEL COMMITTEE

Joe Miller, Chairman	Jervis Arledge
J. D. Cooley	M. B. Robinson
Opal Sauve	James Tanner
Jack Buchanan, Ex Officio	

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Dr. Porter made the following announcements:

1. Labor Holiday - September 2, 1985
2. Faculty and Staff Workshop - September 3, 1985
3. Orientation/Registration - September 4, 1985
4. ACCT Convention, Denver, Colorado - October 2-6, 1985

Chairman Buchanan announced the Board meeting dates for 1986:

Tuesday, February 11, 1986  
Tuesday, May 13, 1986

Tuesday, August 12, 1986  
Tuesday, November 11, 1986

The meeting adjourned at 7:08 pm.

*Jack Buchanan*  
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Chairman  
*Francis H. Spratt*  
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Secretary

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