

MINUTES
ISOTHERMAL COMMUNITY COLLEGE
SPECIAL MEETING OF THE BOARD OF TRUSTEES
June 14, 1985

The Board of Trustees of Isothermal Community College held a special meeting June 14, 1985 at 2 p.m. in the Board Room of the Administration Building.

Board members present were: Chairman, Jack Buchanan, Board Members; Ivy Cowan, J. D. Cooley, Becky Randall, Frances Spratt, M. B. Robinson, Douglas Pearson, Jervis Arledge, Jimmy Tanner and Don Lovelace. Others present from ICC were: President Ben Fountain, Helyn Lowery, Susan Hewitt, Ralph McNabb, Arnold Atchley, Catherine Jolley, Geoffrey Balkam, Mary Burgin, John Karriker, Raleigh Biggerstaff. Student: Sherry Morrow. Those representing the media were: Ken Soo, THE CHARLOTTE OBSERVER, Walt Hoagland, STATION WAGY, Jean Gordon, THE RUTHERFORD COUNTY NEWS, Wister Jackson, THE DAILY COURIER, Ludie Wilkie, STATION WBBO.

Call to Order

Chairman Buchanan called the meeting to order at 2 p.m.

Format of Minutes

Chairman Buchanan asked the Board Members to look at the format of minutes, stating that the procedure in the past had been that the motion and second had been written in the minutes but names had not been shown. Chairman Buchanan presented a letter from Ivy Cowan addressed to Dr. Ben Fountain, requesting that the minutes of the executive meeting held on June 3, 1985 show, by name, that he voted against the motion to go into Executive Session and against the motion to select persons to appear before the Board by offices held. In Mr. Cowan's letter, he stated, "In general, it may be desirable in the minutes of meetings of public bodies to show the name of the person making any motion".

Frances Spratt made a motion that, in order to be clear, names of persons making any motion or seconding any motion appear in the minutes of all meetings of the Isothermal Community College Board of Trustees. Motion was seconded by M. B. Robinson. The motion was unanimously approved by the Board.

Waiver of Notification of President

Dr. Ben Fountain stated that during this particular season, he will waive the *policy requiring that any individual or organized group notify the Chairman and the President if they wish to appear before the Board.

*Policies and Procedures Manual, Section VII, D

Any individual or organized group who desires to appear before the Board shall state in writing the purpose of such appearance and the name of each person who is to appear as a spokesman. The statement shall be filed with the Chairman and President at least four days in advance of the meeting at which the appearance is desired in order that it may be included in the agenda for the meeting.

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Temporary Reduction of Four Day Notice to Two Day Notice and Proposed Hearing Procedures

Don Lovelace made a motion, seconded by J. D. Cooley that the proposed TEMPORARY REDUCTION OF FOUR DAY NOTICE TO TWO DAY NOTICE AND THE PROPOSED HEARING PROCEDURES as presented by Chairman Buchanan be accepted.

M. B. Robinson made a motion to amend the preceding motion and take the Chairman's recommendations item by item. Motion was seconded by Ivy Cowan. Votes - 3 no, 6 yes.

Frances Spratt made a motion to accept Recommendation #1, TEMPORARY REDUCTION OF FOUR DAY NOTICE TO TWO DAY NOTICE, stating that it gives people further opportunity to be heard. The motion was seconded by Douglas Pearson. The motion was unanimously approved by the Board.

RECOMMENDATION #1

AS WE LOOK TO THE FUTURE AND RECOGNIZE THE IMPORTANCE OF CONTINUING PROGRESS AND GROWTH IN QUALITY EDUCATION AT ISOTHERMAL COMMUNITY COLLEGE, IT IS IMPERATIVE, AS TRUSTEES OF ISOTHERMAL COMMUNITY COLLEGE, THAT WE EVALUATE THE WELFARE AND PERSONNEL AS IT RELATES TO ICC. IN AN EFFORT TO MORE EFFECTIVELY CARRY OUT THIS RESPONSIBILITY, I RECOMMEND THAT THE FOUR DAY ADVANCE NOTICE APPROVED IN THE EXECUTIVE MEETING ON JUNE 3, 1985, BE CHANGED TO A 2 DAY ADVANCE NOTICE TO THE CHAIRMAN OF THE BOARD, SO THAT ANY EMPLOYEE OF ICC CAN REQUEST TO APPEAR BEFORE THE BOARD OF TRUSTEES IF HE OR SHE SO DESIRES. THE REQUEST SHOULD BE MAILED TO: JACK BUCHANAN, CHAIRMAN, P.O. BOX 1209, FOREST CITY, N.C., 28043, MARKED "CONFIDENTIAL".

Douglas Pearson made a motion to amend recommendation #2 to read: I FURTHER RECOMMEND THAT EMPLOYEES SELECTED BY THE EXECUTIVE COMMITTEE AND THOSE THAT HAVE ALREADY REQUESTED TO APPEAR BEFORE THE BOARD, BE HEARD IN ALPHABETICAL ORDER WITH THE EXCEPTION OF THE PRESIDENT, AND ALLOWED UP TO 10 MINUTES TO MAKE THEIR PRESENTATIONS AND A 5 MINUTE QUESTION AND ANSWER PERIOD TO FOLLOW.

Motion seconded by Jimmy Tanner. The motion was unanimously approved by the Board.

Don Lovelace made a motion, seconded by Frances Spratt, that recommendation #3 be accepted. The motion was unanimously approved by the Board.

Douglas Pearson made a motion, seconded by Don Lovelace that an amendment be made on the motion on RECOMMENDATION #2 and that it read: I FURTHER RECOMMEND THAT THE EMPLOYEES SELECTED BY THE EXECUTIVE COMMITTEE, THOSE THAT HAVE ALREADY REQUESTED TO APPEAR BEFORE THE BOARD AND ANY OTHER EMPLOYEE THAT WISHES TO BE HEARD, BE CALLED IN ALPHABETICAL ORDER, WITH THE EXCEPTION OF THE PRESIDENT, WHO I RECOMMEND TO BE THE LAST EMPLOYEE TO BE HEARD BY THE BOARD. EACH EMPLOYEE WILL BE ALLOWED UP TO 10 MINUTES TO MAKE HIS/HER PRESENTATION AND A 5 MINUTE QUESTION AND ANSWER PERIOD TO FOLLOW. ALL REQUESTS ARE TO BE MADE TO THE CHAIRMAN OF THE BOARD OF TRUSTEES BY 5 P.M., FRIDAY, JUNE 21, 1985. The motion was unanimously approved by the Board.

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Douglas Pearson made a motion, seconded by Don Lovelace that the Board strike out recommendations 3 & 5 and approve recommendations 4 & 6. The motion was unanimously approved by the Board.

RECOMMENDATION #4:

FOR THOSE EMPLOYEES THAT HAVE REQUESTED TO BE HEARD AND CANNOT, FOR A REASONABLE EXCUSE AS DETERMINED BY THE CHAIRMAN, THEY WILL BE GIVEN ANOTHER APPOINTMENT TO MAKE THEIR PRESENTATIONS, IN ALPHABETICAL ORDER.

RECOMMENDATION #6:

I FURTHER RECOMMEND THAT THE BOARD RECALL ANY EMPLOYEE DEEMED NECESSARY FOR A SECOND MEETING TO CLEAR UP ANY QUESTIONS THAT MAY HAVE ARISEN DURING THE MEETINGS.

Date of Next Special Meeting

Jervis Arledge made a motion that all subsequent meetings be held in Building 6 in the Management Training Center. Motion seconded by Douglas Pearson. The motion was unanimously approved by the Board.

Jervis Arledge made a motion that the Board recess until Monday, June 24, 1985 at 3 p.m. Motion seconded by Douglas Pearson. The motion was unanimously approved by the Board.

Meeting adjourned.

Jack Buckmon
Chairman
Frances H. Spratt
Secretary