

MINUTES  
ISOTHERMAL COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
NOVEMBER 13, 1984

The Isothermal Community College Board of Trustees met on Tuesday, November 13, 1984 in the Periodical Section of the Library.

Board members present were: Jack E. Buchanan, Chairman; Ivy Cowan, Frances Spratt, Jervis Arledge, Douglas Pearson, J. D. Cooley, M. B. Robinson, and James Tanner. Others present were: Ben Fountain, Marion Michalove, Dillard Morrow, Catherine Jolley, Walter Timm, Jack Paul, Mary Burgin, Jim Graham, Geoffrey Balkam, Susan Hewitt, Walt Hoagland, WAGY Radio; Amy Tanner, The Daily Courier; and Paul Muller, Polk County Advisory Council. Chairman Buchanan called the meeting to order at 5:10 p.m.

Video Tape Record of Board Meeting

President Fountain announced that the Board of Trustees' meeting was being video taped so that a copy could be placed in the time capsule to be viewed on the 100th anniversary of the college. President Fountain stated that since several of our trustees were absent, we shall video tape the next Board of Trustees' meeting also. Hearing no objection from the Board, it was decided that the next Board of Trustees' meeting would be video taped.

Approval of Minutes

Minutes of the regular Board of Trustees' meeting of July 24, 1984 were unanimously approved.

Introduction of Student Government Association President

President Fountain announced that Ms. Robin Philbeck had succeeded to President from Vice President of the Student Government Association. Ms. Philbeck, who was not present, will serve as an ex-officio member of the Board of Trustees.

Business Affairs

Vice President Dillard Morrow gave the following Construction Report:

1. Addition to Business Education Building: The working drawings should be completed this month. Will ask for bids in January and open bids in February. Boney Architects feel we may be able to begin construction by mid-March.
2. Campus Master Plan: Work is progressing. The architect has selected a firm to build a model. Looking toward January completion date.
3. Maintenance Building: Several preliminary drawings have been done but can go no further until site is determined.
4. Technical Training Building: The Program Space Diagram is complete. The architects are waiting for a program analysis.

Budget revisions were approved as presented with the following statement:

"Pursuant to Board Policy #511, \$4,500 (September - June) is budgeted in the

1984-85 local budget for the private automobile allowance for the President. Pursuant to the State Accounting Procedures Manual, all institutional employees shall be reimbursed at the rate of 19¢ per mile for use of private automobiles when an institutional automobile is available and 25¢ per mile for use of private automobiles when no institutional car is available."

#### Academic Affairs

President Fountain recognized Mr. Paul Muller, temporary chairman of the Polk County Advisory Council. Mr. Muller stated that the Council has its first meeting on October 20, 1984 with nine persons present. The purpose of the Advisory Council is to ensure two-way communication between the campus and the community; to provide guidance and further development of programs; facilitate cooperative efforts when they are appropriate and mutually beneficial; and provide direct Council communication to the Isothermal Community College Board of Trustees. Mr. Muller stated that a permanent chairman would be appointed at the next meeting of the Council.

Mrs. Marion Michalove gave an informative report on the college use of Cable Channel 18. Mrs. Michalove stated that according to Rutherford Cable TV Company, we were the only institution actually taking full advantage of our community channel.

#### Personnel

The Board unanimously approved the following personnel recommendations:

1. Approval of contacts for the following personnel:
  - a. Evelyn Heflin, Early Childhood Education Instructor, September 1, 1984 - June 30, 1985
  - b. Karen Murphy, Enrichment Studies Coordinator, November 19, 1984 - June 30, 1985
2. Maternity Leave of Absence, Peggy Blanton, November 26, 1984 - February 27, 1985
3. Resignation, Faye Johnson, Enrichment Studies Coordinator, September 21, 1984

#### Other Business

Chairman Jack Buchanan and Frances Spratt reported on the National Trustees Convention held in San Antonio, Texas on October 10-14, 1984.

Chairman Jack Buchanan reported on the North Carolina Regional Trustees Association Meeting held in Sylva, North Carolina on November 7, 1984.

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President Fountain made the following announcements:

1. A Literary Fund has been established by Mrs. Frances Holland Spratt for lectury series.
2. An additional contribution has been given to the Jack E. Buchanan Scholarship Fund.
3. A grant has been received, from the Z. Smith Reynolds Foundation, in the amount of \$25,000, for the development of the radio program.

President Fountain distributed copies of "Planning For Progress 1984" and the Third Draft of the "Self-Study Report".

The meeting adjourned at 6:13 pm.

*Jack Buchanan*  
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 Chairman

*Francis H. Spratt*  
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 Secretary