

MINUTES
ISOTHERMAL COMMUNITY COLLEGE
MEETING OF BOARD OF TRUSTEES
NOVEMBER 8, 1983

The Isothermal Community College Board of Trustees met on Tuesday, November 8, 1983 in the Board Room of the College.

Board members present were: Jack E. Buchanan, Chairman; Ivy Cowan, Frances Spratt, J. D. Cooley, Jervis Arledge, Don Lovelace, Joe Miller, Douglas Pearson, Beckie Randall, and James Tanner. Others present were: Ben E. Fountain, Jr., Dillard Morrow, Catherine Jolley, John F. Paul, Gary Shipley, Bill McDaniel, Susan Cole, Julie Knight, The Daily Courier; and Walt Hoagland, WAGY Radio. Chairman Buchanan called the meeting to order at 5:00 p.m.

Approval of Minutes

Minutes of the regular Board of Trustees' meeting on August 9, 1983 were approved.

Trustee Appointment

Chairman Buchanan introduced Mrs. Beckie Randall, of Forest City, to membership on the Board of Trustees.

Resolution of Appreciation

The Board expressed appreciation to Mr. Robert Z. Hawkins for his service to Isothermal Community College and approved a resolution expressing sentiments of the Board. Mr. Buchanan announced that Mr. Hawkins had been appointed, by the House of Representatives, to serve on the State Board of Community Colleges.

Business Affairs

Mr. Ivy Cowan reported that an organizational meeting of the Isothermal Community College Foundation was held in September. Officers of the Foundation are: Mr. Ivy Cowan, Chairman; Mr. James Tanner, Vice-Chairman; Dr. Ben E. Fountain, Jr., Secretary and Treasurer; Mr. Clyde Tomblin, Assistant Secretary and Assistant Treasurer; and Ms. Ann Freeman, Executive Director. Mr. Cowan stated that the Foundation would establish the amount of funds the college has received, where the funds came from, and how the funds were spent.

Mr. Cowan reported that a new parking lot, on the east side of the Vocational-Technical Building, had been graded and curbing installed. The bid went to Thompson Contractors for \$33,500.

Dr. Morrow announced that the roofing bid for the Continuing Education Building and the two outdoor shops came in at \$49,497. Dr. Morrow stated that now that we have employed a Maintenance Supervisor, we plan to conduct regular roof inspections and roof maintenance. Dr. Morrow reported that Shelby Paint and Glass had been contracted to install hallway vestibules at a cost of \$10,620.

The following Educational Assistance Program policy was unanimously approved by the Board:

"The Board of Trustees of Isothermal Community College authorizes the President to grant tuition assistance to employees engaged in educational activities deemed beneficial to both the employee and the College. The purpose of the program is to assist employees in developing or improving competencies and skills directly related to their present jobs. The President is authorized to grant full-time employees assistance for costs of tuition, registration fees, and laboratory fees not to exceed that which is allowed State Personnel. The employee must receive prior approval for each course taken and will be reimbursed for one course per quarter upon satisfactory completion of each course, which is a passing grade as determined by the institution offering the course. Courses taken while the employee is on paid educational leave will not be approved for tuition reimbursement."

All fund transfers were approved as presented by Controller Jolley.

Mr. Gary Shipley, Chairman of the Self-Study Steering Committee, presented a progress report on Isothermal's status for Reaffirmation of Accreditation from Southern Association of Colleges and Schools. Mr. Shipley stated that the Self-Study would help the College define its strengths, recognize its weaknesses, and define long-range and short-range goals. The Visiting Team for Reaffirmation of Accreditation will visit in the Spring of 1985. Mr. Shipley stated that the first rough draft of the Self-Study Report was due April 16, 1984.

Dr. Morrow stated that 916 students had pre-registered for winter quarter during eleven days of pre-registration compared to 569 during the same period last year. This represents a 61% increase in pre-registration. Dr. Morrow stated that there was a possibility that a few more students would register for fall quarter topping out around 2,800 students.

A motion was made, seconded, and unanimously approved that future trustees' meetings be held in the Seminar Room of the Business Education Building.

The Board unanimously approved the following personnel recommendations:

1. Contracts for the following personnel:
 - a. DeWalt Koone, Mechanical Engineering Instructor, August 22, 1983 - June 30, 1984
 - b. Geoffrey Balkam, Associate Vice President Polk Campus, October 4, 1983 - June 30, 1984.
2. Resignation of the following person:
Fred Burgin, Biology Instructor, August 31, 1983

Other Business

Mrs. Frances Spratt reported on the National Trustees Convention held in Phoenix, Arizona on October 12-16, 1983.

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ional Trustees Association Meeting
, 1983.

thern Regional Meeting of the National
ston-Salem on May 20-22, 1984.

President Fountain announced that the Re
would be held in Asheville on November 1

Chairman Buchanan announced that the Sou
TRustees Association would be held in Wi

The meeting adjourned at 6:03 p.m.

Jack Buchanan

Chairman

Francis H. Spratt

Secretary

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