

## MINUTES

ISOTHERMAL COMMUNITY COLLEGE  
MEETING OF BOARD OF TRUSTEES  
FEBRUARY 9, 1982

The Isothermal Community College Board of Trustees met on Tuesday, February 9, 1982 in the Board Room of the College.

Board members present were: Jack E. Buchanan, Chairman; Ivy Cowan, Frances Spratt, J. D. Cooley, Ernest Yelton, Robert Hawkins, and Jervis Arledge. Others present were: Ben Fountain, Dillard Morrow, Catherine Jolley, Jack Paul, Ann Freeman, Cindy Hunt, Helyn Lowery, Wister Jackson, The Daily Courier; and Walt Hoagland, WAGY Radio. Chairman Buchanan called the meeting to order at 5:02 p.m.

Approval of Minutes

Minutes of the regular Board of Trustees' meeting on November 10, 1981 were approved.

Academic Affairs

Helyn Lowery, Chairman of the Business Division, presented an informative program on courses available through the Business Division. Mrs. Lowery stated that the Business Division offered a variety of courses with two college transfer degrees--Business Administration and Business Education and two Secretarial Degrees--Executive and General Office Technology.

President Fountain shared a notebook of letters and post cards received from Linda Hankins who is on leave of absence in Indonesia.

President Fountain presented an article, for the Board to review, entitled "Community Colleges Face Tough Competition for Funds, First-Time Students" by Breneman-Nelson. (Attachment 1)

Business Affairs

President Fountain announced that Isothermal Community College had received \$47,913.00 in additional State Funds.

President Fountain announced that a special Board Meeting would be held in April regarding the 1982-83 Local Budget request.

All fund transfers were approved as presented by Controller Jolley.

The Board unanimously approved the write-off of bad checks and the write off of delinquent emergency loan accounts. (Attachments 2 and 3)

Personnel

The Board unanimously approved the following contracts:

Tammy Shuler Janice Gilliam	ABE Instructor Cosmetology	December 1, 1981 - June 30, 1982 January 4, 1982 - June 30, 1982
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The Board unanimously approved the 1982-83 Letters of Intent as presented by the President and Vice President. (Attachment 4)

The Board unanimously approved Summer Educational Leave, with pay, for the following personnel: (Attachment 5)

Leonard Byers	Local Industries and Isothermal Community College
Betty Gabriel	Western Carolina University

Other Business

Chairman Buchanan asked each board member to relay any comments regarding the college to the President whether the comments be positive or negative.

President Fountain announced that the Association of Community College Trustees' 82nd Southern Region Seminar would be held in Mobile, Alabama on March 24-28, 1982.

Chairman Buchanan requested that the Nominating Committee present a slate of officers for 1982-83 at the next regular trustees' meeting.

Chairman Buchanan reported on the meeting held in Asheville, recently, on the Planning Session for the 1983-85 State Budget Requests.

President Fountain announced that Commencement would be held on June 1, 1982 at 7 p.m. with Chancellor E. K. Fretwell, Speaker.

Each trustee was presented a photograph of college campus scenes.

The meeting adjourned at 5:55 p.m.

Jack Buchanan  
Chairman  
Frances Hillard Swindell  
Secretary