

ISOTHERMAL COMMUNITY COLLEGE
BOARD OF TRUSTEES' MEETING
MAY 13, 1980

The Isothermal Community College Board of Trustees met on Tuesday, May 13, 1980 in the Board Room of the college.

Board members present were: James T. Tanner, Chairman, Ivy Cowan, Don Lovelace, Frances Spratt, Douglas Pearson, Jack Buchanan, Clyde Tomblin, Robert Hawkins, William DeBrule, Ernest Yelton and Joe Miller. Others present were: Ben Fountain, Dillard Morrow, Catherine Jolley, Ann Freeman, John Paul, Wayne Hutchins, Edward Barrier, Walt Hoagland, WAGY Radio, and Wister Jackson, The Daily Courier. Chairman Tanner called the meeting to order at 5:23 p.m.

Approval of Minutes

Minutes of the regular Board of Trustees' meeting on February 12, 1980 were approved.

Academic Affairs

A motion was made, seconded and passed to approve the Mechanical Engineering Technology Curriculum.

Edward Barrier reported on the Adult Basic Education Program. Mr. Barrier stated that the most significant administrative change in Adult Basic Education during the past year was the switch from formula funding to competitive funding based on proposals. Isothermal Community College's tentative Adult Basic Education budget allocation for 1980-81 is \$48,513. which is #23 of 59 institutions or organizations funded (an increased budget rank from #7 of 56 for 1979-80).

Dillard Morrow reported that approximately 12,000 people (not including audiences) from the community have used the college's facilities since July 1979. This figure included 6500 which visited the Industrial Fair. The above figures do not include tour groups from area grammar schools, junior high and high schools.

Dillard Morrow stated that basically every vocational and technical program offered by the college is functioning to train people for some type of business or industry. Dr. Morrow provided members of the Board a list of programs offered at Isothermal Community College in the Vocational, Technical and Continuing Education Programs.

Ben Fountain announced that the tentative total budget allocation from the State was \$1,878,355 for 1980-81, an increase from \$1,607,377 for 1979-80. (Copy attached)

Business Affairs

All fund transfers were approved as presented. (Copy attached)

The Board unanimously approved the write-off of \$1,457.35 in delinquent emergency loans which the auditors and college consider as being uncollectable. (Copy attached)

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Following a discussion, the attached local budgets were approved. In addition, the Board agreed to request \$20,000 to operate the old Harris Elementary School as an Adult Education Center, and to request \$10,000 to obtain consulting services to advise the Board on energy conservation and on maintenance and operation of the mechanical systems of the college. (Copies attached)

Pursuant to the report from Chairman Hawkins of the Building Committee the Board received, as information, a listing of facility needs, forwarded to the Department of Community Colleges in Raleigh, pursuant to a recent survey. The Board also accepted the roof (project \$246) for the Administration Building as recommended by the architect, upon installation of lag bolts at mechanical equipment metal flashings and upon receipts of the 10 year guarantee. (Copy attached)

Ben Fountain read a letter to the Board from the Adaville Baptist Church Board of Deacons which stated in part (copy attached):

"...Mr. _____ made a motion that no further action be taken on obtaining an easement or ownership of the property in question by the Cemetery Committee or by any member (of Adaville Church). Mr. _____ seconded the motion. The motion passed."

Ben Fountain further reported that the Adaville Baptist Church Board of Deacons may submit a proposal for use of the access easement tendered by the Board of Trustees in 1977 (See minutes of February 7, 1977).

Catherine Jolley reported that the college received \$118,224 in additional State allotments for 1979-80.

Personnel

A motion was made, seconded and passed to approve a contract for:

Betty Gordon Music Instructor (Full-time) 6-1-80 to 6-30-80

A motion was made, seconded and passed to approve Education Leave, with salary for the summer of 1980, for Raleigh Biggerstaff, English instructor.

Ben Fountain announced that Ann Coffield's retirement would become effective June 30, 1980. A motion was made, seconded and passed to present Mrs. Coffield with a Resolution expressing the sentiments of the Board. (Copy attached)

Report of Nominating Committee and Election of Officers

The Nominating Committee recommended, and the Board of Trustees elected the following slate of officers for another term:

James Tanner
Jack Buchanan
Frances Spratt
Clyde Tomblin

Chairman
Vice Chairman
Secretary
Treasurer

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Don Lovelace suggested that Ad Hoc committees be appointed to serve the Board rather than standing committees. Chairman Tanner stated the suggestion would be discussed at the next meeting of the Executive Committee.

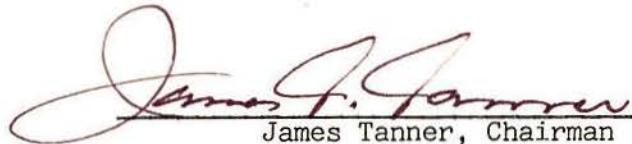
William DeBrule, member of the Community College State Interim Planning Commission, reported that a preliminary draft of the Study Commission's report has been released, and that no changes were proposed in the method of appointing trustees.

The Board recommended that President Fountain convey the sentiments of the Board to those individuals responsible for the success of the Industrial Fair.

Several announcements were made concerning up-coming events at the college.

Chairman Cowan, of the Grounds Care and Improvement Committee, called the attention of the Board to the improved conditions of the campus.

The meeting adjourned at 7 p.m.



James F. Tanner

James Tanner, Chairman



Frances Holland Spratt

Frances Spratt, Secretary

RESOLUTION OF APPRECIATION

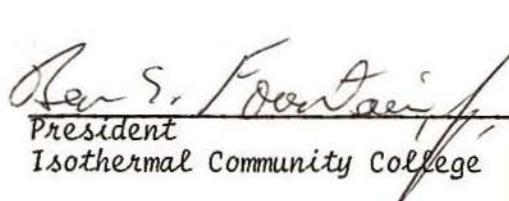
Whereas, Ann Stewart Coffield has served Isothermal Community College since May, 1967, in the capacities of Secretary, Administrative Assistant, and Director of Adult Services; and

Whereas, She has performed her assigned duties in a most efficient and dedicated manner; and

Whereas, She has promoted and contributed greatly to Isothermal Community College's Adult Continuing Education programs in its growth from one that enrolled a few hundred persons to one that now serves thousands with a wide variety of course offerings;

Now therefore be it resolved by the Board of Trustees of Isothermal Community College:

1. That the sincere appreciation of each member of the Board of Trustees be extended to Ann Stewart Coffield for her dedicated service.
2. That the Board of Trustees wish for Ann every happiness in her retirement.
3. That a copy of their resolution be presented to Ann Stewart Coffield.



President
Isothermal Community College



Chairman, Board of Trustees
Isothermal Community College