

ISOTHERMAL COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
NOVEMBER 12, 1975

The Board of Trustees met Wednesday, November 12, 1975 at 7:30 P. M. in the Board Room. Those present were Jack Buchanan, Janie Callahan, Ivy Cowan, Joe Miller, Hollis Owens, Max Padgett, Robert Spratt, James Tanner, Clyde Tomblin, Dr. Ernest Yelton, Frances Haney, President of the Faculty Senate; Fred Burgin, Vice-President of the Faculty Senate; Dr. Lena Mayberry, Assistant to the President, and Fred Eason, President of the College. Mr. Tanner, Chairman, called the meeting to order. Max Padgett reviewed the minutes of the Board Meeting of September 3, 1975 and the Executive Committee meeting of October 17, 1975. Padgett reported that the resolutions of appreciation to J. J. Tarlton and Paul Bridges will be included as a part of the minutes of the September 3rd meeting. Mr. Eason reported that the liability insurance approved by the Executive Committee has been purchased at an annual premium of approximately \$1,100.00.

Fund transfers as requested were approved by the Board.

Robert Spratt, Chairman of the Nominating Committee, presented recommendations for officers as follows:

Vice Chairman	- Jack Buchanan
Secretary	- Max Padgett
Treasurer	- Clyde Tomblin

These three were elected by a unanimous vote.

Mr. Tanner announced the membership of the following committees:

Executive Committee

J. Tanner - Chairman  
Jack Buchanan  
Max Padgett  
Bob Spratt  
Joe Miller  
Clyde Tomblin - Ex officio

Buildings and Grounds

Ivy Cowan - Chairman  
Mike Davis  
Max Padgett  
Joe Miller  
J. Tanner - Ex officio

Finance

Clyde Tomblin - Chairman  
Ernest Yelton  
Jack Buchanan  
Ivy Cowan  
J. Tanner - Ex officio

Foundation Committee

Ernest Yeltom, Chairman  
Janie Callahan  
Spencer Gamble  
Hollis Owens

Nominating Committee

Joe Miller - Chairman  
Bob Spratt  
Ivy Cowan

Dr. Mayberry reported tentative plans for a workshop for trustees on January 12-13, 1976. She said that Dr. Ben Fountain, State President of the North Carolina Department of Community Colleges and Technical Institutes and Dr. William Meardy, Executive-Director of the American Association of Community College Trustees, plan to assist with the workshop. After discussion, it was agreed that trustees from neighboring institutions will be invited to the workshop and that it will be conducted during the afternoon and evening of Tuesday, January 13.

Mr. Eason presented information about new State Board of Education Guidelines concerning leave for employees of Community Colleges. After discussion, the Trustees voted to officially adopt as policy the practices which have been followed by Isothermal Community College. These are stated as follows:

Sick Leave Policy

Instructional Staff Personnel

Any faculty member who must be absent from his work as a result of personal illness or death in the immediate family must make arrangements for his classes with his division chairman. Since no state funds are provided for substitute teachers, division chairman will arrange for the instructional responsibilities of an absent faculty member by assigning his responsibilities among other division faculty members.

Noninstructional Staff Personnel

Noninstructional staff members receive ten days sick leave annually cumulative indefinitely.

Annual Leave

Instructional Staff Personnel

Instructional staff members are required to be on campus when classes are in session and when otherwise required by their supervisors. Vacation days will be scheduled between quarters with the approval of their supervisors.

Noninstructional Staff Personnel

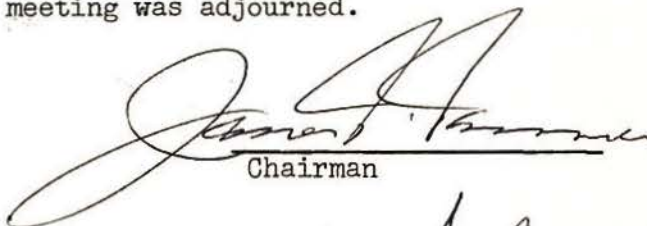
Full-time noninstructional staff members receive fifteen days annual leave cumulative to thirty (30) days.

All Personnel are given official state holidays as declared by the Governor

There was discussion regarding the matter of due process as it affects employees and students at Isothermal Community College. A trustee made the following motion: "The president will follow the due process as adopted by the ICC faculty, the State Board of Education, and the Department of Community Colleges in all incidents involving any student, faculty, administrator, employee, or any other aggrieved party on the campus." This motion was seconded and approved by the Board. Mr. Eason stated that he will bring to the next Board meeting copies of the due process procedures as they appear in the faculty and student handbooks.

The Board instructed the President to advise a club football group that the Board does not approve the use of the College name or authority in connection with football.

Following this action the meeting was adjourned.

  
Chairman

  
Secretary