

MINUTES OF TRUSTEES' MEETING, ISOTHERMAL COMMUNITY COLLEGE

June 16, 1973

The Isothermal Community College Board of Trustees met on Monday, June 16, 1973 at 7:30 p.m. in the Board Room. Present were Paul Bridges, Ivy Cowan, Hollis Owens, Robert Spratt, J. J. Tarlton, Clyde Tomblin, Frank West, and the President of the College, Fred J. Eason.

Mr. Tarlton, Chairman of the Board, called the meeting to order. The minutes of the last meeting were approved.

Mr. Eason presented three new staff members for the approval of the Board:

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| Mrs. Geraldine Roberts | - Instructor of LPN program |
| Mrs. Barbara Callahan | - English, part-time |
| William Ward | - AV technician |

The Board approved the employment of all three people.

Mr. Eason reported that, according to the new state legislation, all adult education courses that are recreational must be self-supporting (paid for by the students) and must be approved by both the local Board of Trustees and the Department of Community Colleges in Raleigh. Isothermal proposes to offer four such courses: body exercise, golf, karate, and bridge. The Board unanimously approved these courses.

Mr. Eason presented the local budget in the amount of \$170,431. This represents a six-cent tax levy, plus intangibles tax, back taxes, and a carry-over of approximately \$50,000 from Isothermal's budget of last year. Mr. Eason reported that a salary raise of \$1,896 for himself from the local budget has been approved by the Finance Committee. The Board unanimously approved the budget.

Mr. Eason distributed a list dating back to 1966 of uncollectable debts from students consisting of \$1,127.83 in tuition and \$243.13 in student activity fees. The auditor recommends that debts not be allowed to accumulate for more than two years. The Board unanimously recommended that these debts be charged off as uncollectable.

The Board passed the two following resolutions:

Vending Machine Profits

Vending machine profits will be deposited in the student activity account and will be disbursed under the same regulations as other student activity funds.

Bookstore Profits

In order to pay cash for books and materials, thereby taking advantage of all discounts, the college bookstore will set aside \$15,000. All funds in excess of this amount will be used for purposes which will benefit all students of the college, and will be allocated with the approval of the trustees.

The following transfers of funds were approved:


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| FROM 105 | (Postage, Telegraph) | 97.39 |
| TO 104 | (Supplies & Materials) | |
| FROM 607 | (Repairs-Buildings) | |
| TO 608 | (Improvement of Grounds) | 107.51 |
| FROM 1001 | (Salaries Janitors, Maids and Watchmen) | |
| TO 611 | (Replacement of Motor Vehicles) | 3,140.54 |
| FROM 1003 | (Water, Lights) | |
| TO 1002 | (Fuel) | 984.74 |
| FROM 703 | (Insurance Workmen's Comp) | |
| TO 708 | (Employers Contribution to Social Security and | |
| 707 | Employers Contribution to Retirement) | 307.96 |
| FROM 1222 | (Alterations and Additions to Buildings) | |
| TO 1206 | (Purchase of Maintenance Equipment) | 381.95 |
| FROM 1222 | (Alterations and Additions to Buildings) | |
| TO 705 | (Insurance - Hospitalization) | |
| 710 | (Employers Disability Insurance) | |
| 828 | (Self-Study) | 1,067.00 |

Mr. Eason reported that the auditors had finished their accounting at Isothermal, and that an official report is forthcoming the week of July 23, 1973.

The Board reviewed a list of federal surplus equipment which has been acquired by the college.

The National Guard has requested permission to recruit Isothermal students on campus. Mr. Eason recommended that the Guard be permitted to do so periodically. Mr. Eason will report to the Board at the next meeting regarding this matter.

Following consideration of this matter, the meeting was adjourned.



Chairman



Secretary