



Mr. Eason presented the high school diploma agreements that have been approved by the Tryon City and Polk County Boards of Education. The Board unanimously approved these agreements.

The Board voted unanimously to join the Association of Community College Trustees with annual dues of \$100.

After a general discussion on Phase II of the master building plan, a motion was unanimously approved to adjourn.


Chairman


Secretary

MINUTES OF TRUSTEES' MEETING - ISOTHERMAL COMMUNITY COLLEGE
MONDAY, MAY 27, 1968

The Trustees of Isothermal Community College met for their quarterly meeting at 7:30 P. M. on May 27, 1968, in the board room at Isothermal Community College. The following members were present: Dr. W. M. Elliott, Spencer Gamble, Max Padgett, Robert Spratt, J. J. Tarlton, Clyde Tomblin, and the President, Fred J. Eason.

Mr. Tarlton called the meeting to order. The minutes of the last quarterly meeting were approved.

Mr. Eason reported that the Building Committee met on April 2 after an inspection of the buildings and agreed to accept the buildings subject to a punch list. The Board voted unanimously to approve this action of the Building Committee.

Mr. Eason asked the Board to approve the following change orders:

1. Widening of the walks from 6' to 12'.
2. Installation of a stone bannister around the porches of the Library and Academic Building at a cost of approximately \$21,000.

The Board unanimously approved these change orders.

The drainage problem at the back of the Academic Building was discussed and the President and Trustees agreed that this problem needs immediate action. The President and the Building Committee were authorized to take the necessary action to correct this problem.

The following resolution was unanimously approved by the Board:

The contract completion date for all contracts was December 31, 1967.

The project was substantially complete and occupied by the owner on April 3, 1968. The contract included a liquidated damage clause in the amount of \$100 per day for each day of contract time overrun. Since the over-run was not the fault of the contractor, the Board of Trustees resolves to forego liquidated damages in time overrun from December 31, 1967 to April 3, 1968.

In regard to further development of the college campus, the Board voted unanimously to authorize the President and the Building Committee to proceed with the development of the proposed lake at the front of the Academic Building. The Board also voted to authorize the President to use from \$5,300 to \$5,400 to build a road from the student parking lot to the Piney Ridge Road and to authorize the Building Committee to proceed with the planting of shrubbery on the college campus.

Mr. Eason discussed with the Board the investing of surplus money so that it will earn interest. The Board unanimously approved a motion to authorize Mr. Eason to invest this money.

Mr. Porter, Business Manager, presented information about bids for insurance for the college buildings. Mr. Porter stated that all the insurance companies had requested a three year instead of a one year contract for this insurance. The Board voted unanimously to accept the bid of the Charles Flack Agency for this insurance. The Board asked that Mr. Eason investigate the need for burglarly and glass insurance and report his findings to the Board.

The Board voted unanimously to approve a student activity fee of \$6.50 per quarter for the coming school year.

Mr. Eason presented a proposed local budget of \$71,504 for the 1969 fiscal year. The Board voted to approve the budget as presented.

Mr. Eason reported that approximately 20 students will complete in the College Parallel program in June or during the summer. Graduation exercises are planned for August, 1968.

Mr. Eason reported that he has been advised that there is no money available for the textile program at the present time.


Mr. Eason reported that 172 new students have enrolled for the College Parallel program, that 39 students have enrolled for the two-year Technical program, and that approximately 250 returning students are expected next year. Information available now indicates that the student body for next year will equal 600 full time students. Plans for the Summer School are still incomplete. It is expected that several new members will be added to the faculty next year.

Copies of the budget revisions, (Form 104) were given to the Trustees for their approval. The Board voted unanimously to approve these budget revisions.

The Board of Trustees, at the request of the President, unanimously approved the following resolution:

The Trustees of Isothermal Community College wish to express appreciation to the Officials of Forest City for their outstanding cooperation and help in the installation of the sewer line, with special commendation to the City Manager for an expert job of supervision.

Following this action, the meeting was adjourned.


Chairman


Secretary

MINUTES OF TRUSTEES' MEETING, ISOTHERMAL COMMUNITY COLLEGE
TUESDAY, SEPTEMBER 3, 1968

The Trustees of Isothermal Community College met for their quarterly meeting at 7:30 P. M. on September 3, 1968, in the Board Room at Isothermal Community College. The following members were present: Paul Bridges, Ivy Cowan, Dr. W. M. Elliott, Spencer Gamble, Dr. J. T. Mize, Max Padgett, Robert Spratt, J. J. Tarlton, Clyde Tomblin, and the President, Fred J. Eason.

Mr. Tarlton called the meeting to order. Copies of the minutes of the last quarterly meeting were presented to the members of the Board of Trustees. These minutes were approved.

Mr. Eason described an Agribusiness-Technical two year program that might be added to the College Curriculum beginning with the fall quarter of 1969. The Board voted to ask Mr. Eason to study this program and to determine whether state funds will be available to finance such a program.

The Board unanimously approved the employment of the following personnel:

- Daniel Mohr - History
- Thomas M. Callison - Guided Studies
- Edward Barrier - Mathematics
- Gary Shipley - Biology
- James L. Hall, Jr. - Mathematics
- Jane Biggerstaff - Girl's Physical Education
- Royce M. Ellis - Librarian
- Thomas Melton - Vocational Related
- Linda Bridges - Business Education
- James Kincaid - Business Education
- Wm. Woodrow Austin - Vocational Instructor

Mr. Eason reported that several change orders are to be submitted before the building project will be closed out. The Board asked Mr. Eason to submit the needed change orders as soon as possible.

Mr. Cowan reported to the Board that he and Mr. Eason had met with Mr. William Pitkin, landscape architect from Tryon, North Carolina to discuss additional landscaping needed for the campus. Mr. Cowan and Mr. Eason recommended that the Board employ Mr. Pitkin to submit plans for the needed landscaping. The Board voted unanimously to employ Mr. Pitkin.