

It was suggested that copies of the minutes of the Trustees' meetings be mailed to each member. This procedure will permit each Trustee to study the minutes before the following meeting and remove the need for the reading of the minutes.

Mr. Eason briefly discussed the recommended prisoner education program. Following this discussion, the meeting was adjourned.


Chairman


Secretary

MINUTES OF TRUSTEES' MEETING - ISOTHERMAL COMMUNITY COLLEGE
TUESDAY, SEPTEMBER 13, 1966

The Trustees of Isothermal Community College met for their quarterly meeting at 7:30 P. M. on September 13, 1966, at the Avondale Building. The following members were present: Paul Bridges, Ivy Cowan, Dr. W. M. Elliott, Max Padgett, Robert Spratt, J. J. Tarlton, Clyde Tomblin, Frank West, and the President, Fred J. Eason.

The Chairman, J. J. Tarlton, called the meeting to order and the minutes of the last meeting were approved.

The Chairman introduced Mr. Leonard Lowe, representative of the Rutherford County Farm Bureau, who stated that a resolution was passed by the Bureau asking that consideration be given by the Trustees of Isothermal Community College to naming one of the buildings of the College for the late Mr. Gordon B. Moore. The Trustees discussed this request and decided to defer any action relative to naming college buildings.

The Executive Committee recommended that the following personnel be employed by the College: Elsie S. Cannon, instructor of chemistry and physics, at \$552.00 monthly; Gale T. Champion, instructor of business education, at \$620.00 monthly; Steve L. Crisman, instructor of related subjects, at \$552.00 monthly; Ralph E. Porter, Business Manager, at \$833.00 monthly; Robert L. Smithers, Registrar, at \$608.00 monthly; Wilbur M. Wright, instructor of history, at \$552.00 monthly, and Raleigh R. Biggerstaff, instructor of English, at \$729.00 monthly.

A motion was made and seconded that these be employed. This motion carried by a unanimous vote.

The Executive Committee recommended that the contract of Fred J. Eason, President of the College, be extended for a two-year period beginning July 1, 1966. Mr. Ivy Cowan suggested that the President's contract be for a three-year period rather than a two-year period. Mr. Eason stated that this met with his approval. A motion was made and seconded to extend the contract of Mr. Fred Eason as President of the

College for a three-year period beginning on July 1, 1966. This motion carried by unanimous vote.

Mr. Eason reported that the Spindale Armory had been remodeled and is now being used for the vocational education phase of the College program and that the Avondale Building has been remodeled to be used for the college parallel phase of the program. Mr. Porter reported that the cost of remodeling the Spindale Armory was \$2100, including the installation of the heating system, and that the cost for remodeling the Avondale Building was \$3500. The Trustees approved the action by unanimous vote.

Mr. Eason reported that the Martin property has been purchased at a cost of \$2,000 and that the final payment of \$5,175 has been made on the James McDonald property. This action was approved by unanimous vote of the Board of Trustees.

The Trustees examined the proposed College Calendar for the 1966-67 school year and the calendar was approved by unanimous vote of the Board of Trustees.

The Board of Trustees authorized the President and Secretary to sign a right-of-way agreement with the State Highway Commission for a road running from the Piney Ridge Road to the College building site. The action of the President and the Finance Committee was approved in their settlement with the Highway Commission on the Forest City-Rutherfordton by-pass. A motion was made, seconded and approved by unanimous vote to approve this action.

The President reported that the plans for the first three college buildings had been approved as of September 6, 1966, and it is expected that the bids will be opened on October 6, 1966, at 2:30 P. M. Mr. Eason also reported that the architect had requested several brick companies to lay sample walls to aid the Building Committee in their selection of brick.

The Finance Committee submitted the 1966-67 budget for approval. The Board of Trustees approved this budget as submitted by unanimous vote.

The President requested that the Trustees authorize the Finance Committee to sell additional bonds as they deem advisable. Mr. Eason also requested the Board to authorize the President to make adjustments in the line items of the local budget as he deems necessary. A motion was made, seconded and approved by unanimous vote to approve this authorization.

The President asked the Trustees to give authorization to Mildred A. Scoggin, Bookkeeper, to act as one of the legal signers of the checks for Isothermal Community College. A motion was made, seconded and carried by unanimous vote to approve this authorization.

Following this action, the meeting was adjourned.


Chairman


Secretary