

Members choose which section to attend based upon their schedule.

Name of meeting: QEP Implementation Team Meeting **Date of meeting:** 10/6/2014

Time of meeting: 8:00 AM – 9:00 AM **Place of meeting:** BSCI Rm. 127

Members present: Adam Petit, Pat Wall,

Members absent: Melissa Johnson, Steve Hollifield, Loreen Smith, Kim Snyder, Erin Balmer, Vanessa Capps, Jay Coomes, Jessica Fletcher, Jennifer Henson, Alice McCluney, Deborah Wiltshire Sarah Rodriguez,

Guests present: none

The meeting was called to order at 8:00 am by Pat Wall, QEP Director.

Topic	Discussion	Action
Aims	To be covered on Thursday individually. Review before the meeting on Thursday.	
Glossary	College Life College Culture College Resources	Opportunities that students have to plug into nonacademic activities such as clubs and organizations, intramurals, cultural events- nonacademic The way that Isothermal does things ie expectations and & Learning College philosophy Services available to help students complete their academic program ie. campus safety, help desk, counseling services Take these to the afternoon meeting. Also let the afternoon attendees look at Learning Support definition which could be included under resources.
SLO 3.3	First-time students who attempt at least 12 hours will complete 12 credit hours (including developmental) during their first year.	Take to afternoon attendees.
QEP Talking Points for	Last slide – Committees can support	Example-Yearly newsletter about

Committees	QEP now through 5 year plan.	progression toward completion. May need to modify 5 years to meet goal.
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The meeting adjourned at 9: 00 am.

Name of meeting: QEP Implementation Team Mini-Meeting **Date of meeting:** 10/06/2014

Time of meeting: 2:03 PM – 3:05 PM **Place of meeting:** BSCI Rm. 114

Members present: Vanessa Capps, Jay Coomes, Jessie Fletcher, Jennifer Henson, Melissa Johnson, Alice McCluney, Kimberly Snyder, Pat Wall, Sarah Rodriguez

Members absent: Debbie Wiltshire, Steve Hollifield, Adam Pettit, Erin Balmer, Loreen Smith

Guests present: None

The meeting was called to order at 8:00 am by Pat Wall, QEP Director.

Topic	Discussion	Action
Meetings	No meeting next week. Look for emails on when the next meeting will take place.	
3 sub committees	Pat talked to us about the 3 sub-committees that would come from what QEP is doing.	Orientation: Lead—Alice McCluney & Kim Snyder ACA: Lead—Melissa Johnson Educational Plan: Lead—Jessie Fletcher Please choose a committee that you would like to serve on and let Pat know.
AIMs	We did not cover these during the meeting today.	Be sure and look at these before Professional Development Day. Target # 3 revolves around what the QEP is doing.
Definitions	We went over the following definitions	College Culture: Good with what we had. College Life: Opportunities for student engagement in activities that include but are not limited to clubs and organizations, intramurals, and

		<p>cultural events.</p> <p>College Resources: Support services available to help remove barriers to student success that include but are not limited to financial aid, library resources, computer labs, technology help desk, counseling, and tutoring.</p>
SLOs	We went over SLOs	<p>SLO 2.3- Changed “Learning support” to Academic support”</p> <p>SLO 3.3- First time students (attempting at least 12 credit hours) will complete a minimum of 12 credit hours during their first year.</p>
Talking Points	PowerPoint for Committees	<p>In the PowerPoint some of the slides were removed and wording was changed.</p> <p>When you go to your committees to talk to them about what QEP is doing, remember to ask them “What is your role?”</p> <p>Get a copy of their meeting minutes that include what the committee is planning on doing and send them to Pat.</p>

The meeting adjourned at 3:05 pm.