

Professional Development for Staff Minutes

The Professional Development Staff Taskforce met in the Red Room of the Business Sciences Building at 2:30pm on Monday, September 11th, 2006.

The following members were present:

Becky Cleland, Lois Scruggs, Nan Thompson, Cheryl Waddingham, Glenda Scruggs, Judy Roberson, Lisa Padgett, Reagan Fischer, Susan Hargett and Sandra Boyd.

The meeting began by reviewing Convocation and Professional Development which was held August 14 - 15, 2006. The comments added to the evaluations were reviewed with approximately 95% of them being positive.

Discussion then moved to planning for the Professional Development Day on February 8, 2007. A list of possible workshops was begun which included:

- ▶ Telephone system – tips and techniques for better use
- ▶ 3rd Party programs (WIA, TAA, etc.)
- ▶ Color Me Beautiful
- ▶ Health Fair (blood pressure, diabetic, heart checks, etc.)

Two speakers were discussed, Fred Brock (New York Times and Wall St Journal) and Lib Fowler (humorist and story teller). With the TALC budget being smaller than in previous years and both of these being quite expensive, the information will be passed on at the TALC leadership meeting for further discussion.

Since several of the comments mentioned dealt with campus safety, the possibility of the morning session for the February date being on this subject was talked about in some detail. The possibility of a campus drill was addressed again. Such things as installing some type of siren to alert the whole campus were discussed.

A suggestion was made to flip-flop the morning and afternoon sessions of professional development day, this will be taken to the TALC leadership meeting also.

The meeting ended at 3:25p.m.

Next meeting will be October 23 at 2:30 in the Blue Room.

The Sub-Committee working on the Staff Award met after this meeting to begin work on revising the state guidelines for this award to meet the needs of Isothermal Community College. Those in attendance were Cheryl Waddingham, Lisa Padgett and Sandra Boyd. The request had been made by Dr. Lewis that this be complete with the next few months. The committee went through the state guidelines and made a number of revisions and suggestions. These will be re-worked and a meeting called when ready to complete the next step. Other members of the sub-committee are Angela Marlowe, Becky Cleland, and Vicki Hoyle.