

Professional Development for Staff Minutes

The Professional Development Staff Taskforce met in the Blue Room of the Business Sciences Building at 2:15pm on Monday, June 12th, 2006.

The following members were present:

Lois Scruggs, Nan Thompson, Cheryl Waddingham, Judy Gordon, Sandra Boyd, and Marnie Smathers.

Discussion began on ideas for Convocation and Professional Development which will be held August 14 - 15, 2006.

- After reviewing last year's Evaluations, it has been decided that we will have more breaks, and water and other beverages available.
- In addition to Dr. Lewis' speech, he will also be presenting the Golden Apple Award, which will be given to 10 employees. An ICC Staff Award will also be presented.
- Areas on campus needed for workshops have been reserved.
- The 401-K Workshop will possibly be added to our list of Workshops; Sandra will be in contact with Jodie Musselwhite.
- There is a real concern about Campus Safety - there are lots questions - what should we cover?
- We will be working with Cathy Alexander (Professional Dev. For Faculty) to get an agenda for everyone to review.
- All 9 month Faculty will be receiving a letter to notify them of Convocation dates and Agenda; they will be asked to respond by phone or email.

Some of the other items that were mentioned:

- ✓ Campus is changing over to Moodle (instead of Blackboard) by Spring 07. The reason for this is that Moodle is more cost-effective (free!), easier to use, widely used, and the State Office is also adopting Moodle.
- ✓ Sandra asked for a volunteer representative from Continuing Education for the Sub-Committee for the ICC Staff Award; Cheryl Waddingham graciously accepted!

Next meeting will be July 10 at 2:15 in the Blue Room.

The meeting ended at 4:00pm.