

Professional Development for Staff Minutes

The Professional Development Staff Taskforce met in the Blue Room of Business Sciences at 2:30 pm on Monday October 27, 2008.

The following members were present:

Becky Cleland, Susan Hargett, Mary Nanney, Nan Thompson, Robin Wiggins, Cheryl Waddingham, Jeff McEntire and Sandra Boyd

The following workshops have been confirmed for Professional Development Day on February 12, 2009:

- E-Procurement - Trish Huntsinger
- Datatel Financial - Amy Penson
- Jing - Becky Cleland
- Green Earth - Frank Chyz with GDS
- Law Enforcement on Campus - Officer Andy Millard

Other workshops still being pursued:

- Safety Drills - Faculty/Staff Practice, Student Drills - Evacuation Plan
- Training to handle stressed students
- Personal Web Page Design
- State 401K Availability

Some information was shared with the group from the TALC Leadership meeting dealing with the ideas for the morning of February 12th. The focus for that deals with the multi generational/millennium student concept. We were ask by the Leadership Team to review the ACA summaries and see if anything from them needs to be incorporated into our workshops. Also, the reflection and redirection/recommitment questions from TALC Leadership were distributed again and we were encouraged to send comments to Debbie Puett, Leadership Team Chair or Sandra Boyd, Professional Development Staff Chair. These came about in relation to TALC celebrating the ten year mark. The questions are an effort to see where we are, what still needs to be done, what new topics and areas need to be addressed, etc.

It was announced that the dates for professional development in the 2010 and 2011 calendars were returned to their original dates right after Convocation after much discussion across campus. The topic brought up at our last meeting on the staff self-assessment that is being discussed on campus was covered. In checking with Cindy Moore, who will head up this initiative, she requested any input or interest in serving on this campus committee. Anyone who would like to serve should call or email Cindy to let her know of their interest. One correction from the emailed agenda was noted and that is November 17th is portfolio week.

Due to many people finding Mondays a very busy day this semester, our next meeting date scheduled for December 1st, might need to be changed. Send any input for your preference to Sandra Boyd. This meeting ended at 3:10 pm.