

Professional Development Committee Minutes  
January 24, 2005, 2:15-3:30pm

Members Present:

DeWalt Koone, Chair  
Cathy Alexander, Vice Chair  
Lowery Luckadoo  
Hilda Moore  
Rhonda Davis

DeWalt Koone convened the meeting at 2:15 p.m. in Conference Room of the Applied Sciences building on the Spindale Campus of Isothermal Community College.

The Committee addressed the most pressing issues regarding the upcoming Retreat.

Rhonda Davis brought the results of the surveys and we determined the attendance and participation for the workshops, meals and lodging. The committee is working on finalizing details and will contact Kanuga with specific needs for the retreat.

Other issues discussed include:

Supplies and materials needed by presenters, gifts for presenters, name tags and other printed materials, refreshments for evening activities, and a planned trip to the location to firm up needs there.

Meeting adjourned at 3:30 pm .