

**Professional Development Committee Minutes
October 14, 2004, 2:00-3:30pm**

Members Present:

DeWalt Koone, Chair
Cathy Alexander, Vice Chair
Phillip Fischer
Lowery Luckadoo
Scott Bradey
Jim Garren
Melissa Quinley
Jay Coomes

DeWalt Koone convened the meeting at 2:00 p.m. in Room 7 of the Applied Sciences building on the Spindale Campus of Isothermal Community College.

The Committee first addressed the Instructional Development Goal 1.

Melissa Quinley volunteered to chair a sub-committee to identify our recommendations and write a response.

1. We are currently involved in many activities that address this issue and intend to document those activities.
2. We also have several recommendations in regard to our adjunct faculty including ProDev opportunities on weekends/evenings to equate their training to current full time faculty office space for student interaction, e-mail accounts, computer access, mentors, etc.

DeWalt also made the recommendation the we encourage and support any instructor with an interest to attend "The Great Teacher Retreat" in Kanuga this Spring.

The Committee spent a great deal of time discussing the upcoming retreat and topics of interest for the continuing Learning College commitment. A subcommittee was assigned the task of researching speakers and opportunities for the retreat. A schedule and agenda was drafted pending confirmation of dates and resources.

Meeting adjourned at 3:30 pm with a meeting planned for Wednesday, November 3, Conference Room, Applied Sciences Building 11.

DeWalt Koone, Chair