

**Learning Strategies Task Force  
Minutes – November 20, 2009**

Ashley Day co-chair  
Tiffany Cooper  
Loreen Smith  
Noelle Hoyle  
Scott Hutchins  
Maria Bivins  
Tim Beaver  
Erin Riddle

Jo James co-chair  
Brett Parker  
Mark Ellis  
Sarah Kilgo  
Jonathan Jones (absent)  
Kim Alexander (absent)  
Jessica Cooper (absent)

**Meeting called to order at 9:00 am, Room 125, Business Sciences building.**

Global awareness

- WorldView information distributed regarding March 2010 seminars and International Programs for travel abroad.
  - If taskforce members are interested in traveling, they must develop the justification for the expense and submit along with appropriate forms to the co-chairs of the LSTF. This documentation must be sent to Jo or Ashley ASAP – they will need to present the information to the TALC meeting on December 2, 2009.
- Reminder to taskforce members who are responsible for global awareness bulletin boards – develop scavenger hunt questions (with answers) and send to Jo to create a college-wide scavenger hunt, which will be distributed to faculty across campus.

Cooperative Learning

- Jo James is currently working with Kim Gold to plan the Summer Institute for Cooperative Learning in June 2010.

Repository

- Repository overview of current structure.
- More About... pages for each section checked to verify adequate material is provided for each topic. Those lacking were further developed by taskforce members during the meeting.
- Quantity of Lesson Plans and Bookshelf checked to verify that at least 2 items were provided in each. Those lacking were further developed by taskforce members during the meeting.
- Monitor of Q&A forms determined for the Spring 2010.

Month	Taskforce Member
January	Ashley Day, Tim Beaver
February	Tiffany Cooper, Maria Bivins
March	Loreen Smith, Scott Hutchins
April	Noelle Hoyle, Jo James
May	Mark Ellis, Sarah Kilgo

Brett Parker will monitor the Global Awareness Q&A forum for the entire spring semester.

The meeting was adjourned at 9:50 am.

Meeting dates:

TALC: (to be attended by Jo and Ashley)

- Wed, December 2, 2009