

**Learning Strategies Task Force
Minutes – September 10, 2008**

Ashley Day co-chair
Debbie Wiltshire (absent)
Loreen Smith (absent)
Noelle Hoyle
Scott Hutchins
Donna Harrison (absent)
Melissa Johnson (absent)
Mike Lipkin (absent)
Erin Riddle

Jo James co-chair
Brett Parker (absent)
Mark Ellis
Sarah Kilgo
Jonathan Jones
Kim Gold
Rick Childress
Kim Amos

Meeting called to order at 1:00 pm, Blue Room, Business Sciences building.

Learning Strategies (learnstrat) groupwise email test will be conducted later this week by Jo James, please respond to confirm. Reminder: you can use this group under groupwise to connect to all members of the task force.

Three issues identified to be addressed this academic year:

- Global awareness – Scott Hutchins to lead
- Repository – Rick Childress to lead
- Cooperative learning – Jo James to lead

An email will be sent to the taskforce members asking them to choose one or more of the issues to concentrate their work effort this semester. Please send an email to the leader identified above to indicate your area of interest. The reason for this breakout is to help with scheduling conflicts for members. The three areas will meet individually throughout the semester and report back to the committee as a whole. The taskforce co-chairs will attend the meetings of the three breakouts in order to maintain communication.

Global awareness

- Climate survey to determine areas of concentration on global awareness efforts was suggested. Scott Hutchins will contact Robin Wiggins to determine if this data is already in existence or if we need to begin the survey process.
- Global awareness board across campus – the China boards need to be cleaned of documents (but not background and borders) by next week. Erin Riddle will have her assistant arrange for the new background and borders for Senegal to be installed by the end of September.
- Senegal Websites created by the students in the WEB 140 class need to be judged. Jo James will contact Debra Jones to have these made available on the college intranet. These sites need to be judged with the winning site being given a link on the Learning Strategies Web site. The judging needs to be completed by the end of September.

- Processing of information gathered on fall Convocation and Professional Development day was discussed. It was decided that Jo James and Ashley Day will send out a campus wide email thanking participants and ask them to document changes on a qid document for use in their portfolio. The email should attach the final version of the action plan and a blank qid document.
 - This communication represents the first step in following up on the information gathered at this event. Further efforts will be identified by the Global Awareness subcommittee.
 - Campus wide survey (see notes below on TALC update)
 - The completed qid's will be collected and analyzed by the Global Awareness subcommittee.
- World View Community College symposium will be held November 12 and 13 at Chapel Hill. This year's topic is Globalization and Global Health Issues.
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Repository

- Global awareness lesson plans need to be added as a link on the repository.
- A Professional Development workshop will be offered at the Fall 2009 convocation to provide training to faculty and staff on how to use the repository.
- The repository design needs to be tweaked to make the site uniform and visually appealing. This will be done by December 2008 by the Repository subcommittee.
- Content needs to be added to all areas. The Repository subcommittee will provide specific directions and areas of need to the LSTF.

Cooperative Learning

- Sarah Kilgo is completing her internship at Appalachian State University, which focuses on Cooperative Learning (this was not discussed during the meeting, but we think you may want to know this)
- LSTF members are encouraged to attend Green Book training.
- Facilitator training is scheduled for Summer 2008. Taskforce members are reminded that attending this training is a commitment to the college to serve as a facilitator when called upon.

TALC update

- General Ed competencies for concentration this academic year, Writing and Diverse Historical and Cultural Perspectives.
- The Assessment Taskforce is working to create a survey "calendar" in which survey efforts across campus will be consolidated. This allows employees to respond to fewer surveys – hopefully with a greater response to the individual surveys. The hope is that a single campus-wide survey could encompass several areas. We plan on providing questions for this survey in the spring to obtain follow up information on our global awareness efforts. The Global Awareness subcommittee will develop these questions.
- Travel is expected to be extremely limited this year, due to budgeting.
- TALC will focus this year on reflecting on the learning college mission, vision, and values. As part of this, the LSTF will address this issue in the spring.

The meeting was adjourned at 2:00 pm.

Meeting dates

- Next meeting date was not set – due to the challenge of getting all together.
- The three subcommittees will meet during the month of September and provide follow up to the chairs of this committee.
- The next meeting date for the entire taskforce will be set, via email, by the chairs.