

**Learning Strategies Task Force
Minutes – September 17, 2007**

Erin Riddle co-chair (absent)
Debbie Wiltshire (absent)
Ashley Day
Myra Johnson (absent)
Vicki Covington (absent)
Donna Harrison
Melissa Johnson
Scott Hutchins

Jo James co-chair
Connie Toney (absent)
Mark Ellis
Lisa Canterbury (absent)
Jonathan Jones (absent)
Kim Gold
Rick Childress (absent)

Meeting called to order at 3:30 pm, Blue Room, Business Sciences building.

A review of the Learning Strategies Taskforce (LSTF) Web site is conducted. It is decided to add two bullets to the items on the site for the LSTF as well as the TALC page.

- Mentoring and developing future leadership skills to sustain the learning college
- Serves as a resource for global education efforts

Jo James will notify Debra Jones (Web master) to add these items.

Goals and activities for each sub-committee were identified, along with potential completion dates for said goals. The results are as follows:

Cooperative Learning

- Cooperative learning: LSTF is currently conducting brown book training for Rowan-Cabarrus Community College. This training will be completed this semester.
- Jo James will update the materials used in the brown book training. Specifically, she will search for updated material to use in the cooperative exercises as well as moving the entire brown book into an electronic format.
- ICC will be offering a summer institute in the spring. Kim Gold and Donna Harrison are working on the planning of this event. More information will be forthcoming. It is planned to co-sponsor this event with Patrick Henry, and other community colleges will attend the institute.
- It is suggested that we look for more facilitators of brown book training. Kim Gold and Donna Harrison suggest that we begin looking at more administration and staff to teach brown book, given the difficulty experienced in getting facilitators for the Rowan-Cabarrus sessions (conflicts with class schedules for faculty members). Kim and Donna will begin the search. It was also suggested by Ashley Day that we offer brown book for these selected individuals in spring – in order to expedite the number of training hours needed to have them teach the book. This suggestion will be reviewed based on need as the trainees emerge.

Instructor Resource moodle site

- Ashley Day and Rick Childress continue to work on the development of this site. It is planned to offer professional development on this resource at the February professional development.
- Ashley Day is on the PD faculty committee and will make sure that the topic is offered as a workshop.
- At the next LSTF meeting, Ashley will provide a list of subjects on moodle for the LSTF to begin populating the site.

Global Education

- Scott Hutchins and Jo James will attend World View this semester. Mark Ellis expressed an interest in attending, but commitment is pending.
- Scott Hutchins will speak with Neal Bolick regarding speaking at ICC in some professional development capacity. It is also suggested that Neal Bolick speak to ACA classes about China as part of their cultural event assignment.
- China will be the focus for global education this year, given the location of the Olympics. Scott will coordinate with Campus Life on Sports Day.
- Scott will report on his progress at the next LSTF meeting on his efforts on these activities.
- LSTF will begin discussing a country for focusing our global education efforts in the next academic year. (China is this year). This will be done after World View, in an effort to utilize resources provided the UNC Chapel Hill.
- Jo James, Scott Hutchins, and Kim Gold will meet to discuss the Ambassador program for global education. Follow up to this meeting will occur at next LSTF meeting.
- Jo James and Scott Hutchins will meet to work on the Global Education Action Plan prior to the next meeting. This needs to be updated prior to attending World View as well as documenting current efforts as well as planned activities in terms of global education.

Round Tables

- Practical Cooperative Learning: Jo James will facilitate this with the newbies to CL from last spring's brown book training. This will be a practical review of how CL is used within their classes. Attendees will be invited, and asked to bring a CL lesson or activity. Jo will contact the attendees and set a date based on availability.
- Globalization: What is it? Scott Hutchins will facilitate this round table in spring 2007.
- Advanced moodle: Marisa Sudano continues to offer excellent training in moodle. Melissa Johnson will follow up with Marisa to see if LSTF can be of any assistance in facilitating these events.
- Socrates Brown-Bag Lunch: although not a round table, this subject was discussed during the meeting. Jo James and Mark Ellis plan on attending this, due in part to the global education nature of the subject for that day – as well as determining attendance at that time as a possible time for future round tables. A report will be provided at next meeting.

New Faculty moodle site

- Mark Ellis continues to work on this project. Mark has joined the Advising Taskforce and has begun to research starter information from HRM.
- Mark will report at the next meeting on what is needed to develop this project.

Meeting dates

- October 17, 2007 (Wed) – Blue Room – Business Sciences – 3:30 to 4:30
- November 12, 2007 (Mon) – Blue Room – Business Sciences – 3:30 to 4:30

Next meeting agenda

- Reports from subcommittees on progress for this year's goals
- Reports from attendees on workshop attendance
- Report from Jo and Erin on TALC meeting

Meeting was adjourned at 4:40 pm.