

## **Campus wide Assessment Taskforce Meeting Minutes November 3, 2005**

A Campus wide Assessment meeting was held at 2:30 pm on Wednesday, November 03, 2005, in the Foundation. Dr. Nancy Womack was the facilitator for this meeting. This meeting was another avenue to keep the entire campus informed and involved in the QEP.

- I.** Welcome to all faculty and staff by Dr. Nancy Womack.
- II.** Impressions of the excerpt from the SACS visiting team regarding our QEP was given by Dr. Nancy Womack, Dr. John Quinley and Dr. Bill Lewis.
- III.** Review of the excerpt from the SACS visiting team regarding our QEP was completed in small discussion groups focusing on strengths and weaknesses. A lively discussion ensued with many ideas generated about better informing adjunct faculty, simplification of the QEP for better understanding, and need to revisit the rubrics.
- IV.** Dr. John Quinley distributed the organizational structure and the timeline for implementation of the QEP. He also highlighted the Assessment Taskforce and subcommittees. Dr. Quinley reported that these committees are just beginning to meet and that if anyone is interested in joining any of these subcommittees that they would be most welcome.
- V.** Great ideas for future workshops were generated by all who attended. These ideas included:
  - a. Inviting a benchmark or a vanguard institution to present their best practices regarding assessment, rubrics and portfolios.
  - b. Invite adjunct faculty to future campus-wide meetings with an adjunct faculty appreciation emphasis.
  - c. Share how individual faculty use or modify the rubrics. If there seems to be a trend campus wide then the rubric might be modified to better serve everyone.
  - d. Offer a Kanuga-like experience for sharing great ideas and specific tips about student portfolios.
  - e. Share program assessment plans/ competencies from each division so all will know what each division is doing.
  - f. Share about peer and self-assessments.
  - g. Share about incorporation of reflections into specific assignments, tests and portfolios.
  - h. Share about how competencies are addressed in syllabi in all areas.
  - i. Make future workshops fun, interactive and not too long.
- VI.** Campus-wide meetings for Spring, 2006 are as follows:  
January 18, 2006 Wednesday 2:30pm

February 23, 2006 Thursday 2:30pm  
March 22, 2006 Wednesday 2:30pm  
April 27, 2006 Thursday 2:30pm

The meeting was adjourned at 4:00pm

Minutes prepared by Carol Richardson, Assessment Taskforce Vice Chair