

Classroom Observation Instrument

Instructor Name _____ Date _____

Course _____ Section _____ Semester _____ Year _____

The following are to be completed by the instructor prior to the observation:

1. Intended focus and organization of presentation _____

2. Methods to be used for engaging students with the material _____

3. Instructor Perception of Classroom Rapport and Climate _____

4. Instructor Comments: _____

Was a pre-conference held? Yes _____ Date _____ No _____

Was a follow-up conference held? Yes _____ Date _____ No _____

Instructor Reflections:

Instructor Signature _____ Date _____

Observer Signature _____ Date _____

Title _____

FOCUS AND ORGANIZATION OF PRESENTATION

Rating:

E= Excellent G=Good I=Needs Improvement N/A=Not Applicable

Observable Practices:

Circle Response

- | | | | | |
|---|----------|----------|----------|------------|
| 1. The lesson is well planned; the intended focus was apparent and topics were deliberately developed. | E | G | I | N/A |
| 2. The instructor clearly communicates learning objectives consistent with stated objectives. | E | G | I | N/A |
| 3. The presentation was enthusiastic and reflects professional preparation. | E | G | I | N/A |
| 4. The important ideas and/or techniques are explained using illustrations, examples, and/or application of material. | E | G | I | N/A |
| 5. The lesson integrates one or more of the program competencies as appropriate. | E | G | I | N/A |

Comments:

ENGAGING STUDENTS WITH THE MATERIAL

Observable Practices:

- | | | | | |
|--|----------|----------|----------|------------|
| 1. The instructor encourages students to listen analytically and to think for themselves. | E | G | I | N/A |
| 2. The instructor encourages student communication and participation while allowing others to hold differing views or values. | E | G | I | N/A |
| 3. The instructor promotes student problem-solving skills. | E | G | I | N/A |
| 4. The instructor uses timely summaries at the end of presentation(s) to reinforce for students a conceptual understanding of the subject. | E | G | I | N/A |

- | | | | | |
|--|----------|----------|----------|------------|
| 5. The instructor is aware of student reactions—changes in mood, loss of attentiveness, loss of focus, etc.--& adjusted instruction accordingly. | E | G | I | N/A |
| 6. Instructional aids/technology are used appropriately. | E | G | I | N/A |
| 7. The instructor demonstrates applications for real world, future academic, or personal purposes when appropriate. | E | G | I | N/A |

Comments:

CLASSROOM RAPPORT AND CLIMATE

Observable Practices:

- | | | | | |
|--|----------|----------|----------|------------|
| 1. The instructor demonstrates a good rapport with the class. | E | G | I | N/A |
| 2. The instructor’s listening indicates attention and encouragement. | E | G | I | N/A |
| 3. The instructor’s interaction with students is characterized by courtesy and respect. | E | G | I | N/A |
| 4. The instructor exhibits a positive attitude about students’ ability to learn. | E | G | I | N/A |
| 5. The instructor shows an awareness of student needs and displays an ability to appropriately address such needs. | E | G | I | N/A |

Comments:

Observer Comments and/or Overall Recommendations:
