

## **Assessment Taskforce Minutes**

September 10, 2003, Blue Room 2:30

Attending: Barbara Peterson, Jeremiah Council, Mike Davis, Mike Croussore, Carol Richardson, Bruce Waddingham, Jo James, Gerri Dobbins, Bob Harrison.

Old Business:

1. The ad hoc committee has not yet met concerning portfolio rubrics or guidelines; however, the taskforce examined a guide that Carol Richardson found. It is a basic yes/no checklist, which, if used, would need expansion in the Communication Competency area. All agreed the checklist should be included in the ACA book and/or online.
2. Barbara Peterson presented a document from the writing rubric team which exemplifies writing of levels 1 through 4. The document is a draft and work on this is ongoing.
3. Gerri Dobbins reported some ideas she got from the AAHE Assessment Conference in Seattle this summer, most of which relate to writing assessment. Most English 111 teachers this fall are giving pre and post writing samples to be scored by an independent professional scorer. This can be compared to portfolio data.
4. The same team (Nancy, Jo, Tim, Gerri) that presented in Raleigh in April will be presenting at the NCCCFA conference October 6 in Greensboro.

New Business:

1. Dr. Harrison reported that David Shupe experience some health problems, as well as a death in the family, so the software demonstration is delayed. At least one faculty from each instructional area has agreed to try the software: Jo James, Gerri Dobbins, Jeremiah Council, and Steve Hollifield. Jo recommended that Steve be invited to join the Assessment taskforce. Dr. Harrison related some discussions from ICC on the software data, its uses, and who can access it. He also suggests that the software will probably not be available until second semester. Jo will contact her counterpart at Rochester Community College for information on how the prototype software is being used there.
2. Copies of 2003-2003 Assessment Goals were distributed. Revisions for 2003-2004 will be discussed at the next meeting.
3. Copies of Assessment Practices Currently in Place at Isothermal were distributed. Nancy notes that feedback will be appreciated.

Campus-wide Assessment Meeting:

1. Dr. Harrison pointed out that the October 15<sup>th</sup> meeting conflicts with another meeting. Jeremiah pointed out that we may want to meet again as a taskforce and push the meeting date back.
2. At the campus-wide meeting, we may
  - a. Review David Shupe's software
  - b. Review 2003-2004 Goals
  - c. Discuss portfolio rubrics
  - d. Examine writing and speaking expanded rubrics
  - e. Get more information on CCSSE.