

Assessment Taskforce Minutes March 16, 2006

The Assessment Taskforce met at 2:30pm on Thursday, March 16, 2006 in the Blue Room of the Business Sciences Building. Members present were Nancy Womack, Barbara Peterson, Kathy Ackerman, Lisa Bridges, Jo James, Melissa Johnson, Steve Hollifield, Angela Ledford, Bret Parker, Melanie Hensley, and Tom Tucker.

The following items were discussed:

Old Business:

1. Minutes from the last meeting were approved.

New Business:

1. Budget Report-Nancy Womack, Chair
 - a. Nancy asked if anyone was interested in attending a SACS Second Annual Summer Institute on Quality Enhancement and Accreditation in Orlando Florida on July 30 – Aug. 2. Details can be found at <http://www.sacscoc.org/institute.asp>. Please let her know very soon so that the budget may be finalized by the next TALC Leadership meeting.
2. Nancy Womack discussed Professional Development opportunities:
 - a. NC State 4th Annual Undergraduate Assessment Symposium will be April 6-8, 2006. John Quinley, Nancy Womack Barbara Peterson will be presenting and Brett Parker will be attending. All travel arrangements have been completed by Lois Scruggs.
 - b. Nancy compiled all responses to the Alverno questionnaires and mailed them. She commended those who contributed to the completion of the surveys. She will send complete copies to Brett Parker and Steve Hollifield who will be our representatives at the summer consortium. Angela Ledford and Melanie Hensley will also be attending.
3. Reports from Assessment subcommittees:
 - a. Understanding History and Diverse Cultures –Brett Parker reported their committee met and developed the following goals:
 1. Define your world view
 2. Identify how your culture's world view has changed over time
 3. Compare/contrast your world view to those of other cultures
 4. Understand these aspects of a culture other than your own: art, history, politics, and philosophy/religion.The committee developed a faculty survey which will be distributed at the campus-wide meeting on March 21, 2006. Leanna Joyner agreed to join the History and Diverse Cultures Committee and was a great asset but has since taken a job elsewhere.
 - b. Penelope- Jo James reported that the committee has not met due to the fact that no artifacts have yet been received for this semester. She informed the committee of the change in date for the hybrid course roundtable which is now at 2:30 on April 4, 2006 in room 125, Administration Building.

- c. Portfolio – Barbara Peterson reported that the portfolio workshops were well attended. Thirty to forty students attended the Monday and Wednesday sessions. There were eighty seven students at the Thursday session with standing room only. She stated they hoped to acquire a room in the Foundation for next year and planned to develop a power point presentation to cover the material. It was suggested that she film the next presentation so that students who could not attend could check out a video presentation.
 - d. Program Assessment – Nancy Womack reported the committee met last week and decided to change the March campus-wide meeting to the 21st due to a conflict with the college annual golf tournament. The Arts & Sciences division will be presenting at this meeting. There is also a conflict with the April campus-wide meeting due to the Academic Excellence Banquet that is being held in Raleigh on April 27th. Another date will need to be found, possibly April 26th.
4. Melissa Johnson reported work that is being done with the World of Work course. Questions of who would be required to take the course and when are being discussed. At this time there is a push to require that the course be taken sometime during a student's last two semesters. The course could be delivered as a hybrid, with the class meeting once per week in conjunction with online delivery. She stated that the course would cover three areas: 1) self assessment 2) career assessment and 3) assessment for the college. Electronic portfolio capability was discussed with the suggestion that templates in Front Page be developed for student use.
 5. Nancy asked the committee to be thinking about who would be a good person to chair the Assessment Taskforce since she plans to retire at the end of fall semester 2006.

The meeting was adjourned at 3:15pm.

Minutes prepared by Lisa Bridges.