



Minutes
TALC Leadership Team Meeting
January 29, 2007

Members present: Debbie Puett, DeWalt Koone, Dr. Bill Lewis, Mike Gavin, Cathy Alexander, Sandra Boyd, Jay Coomes, Thad Harrill, Jo James, Cindy Moore, Erin Riddle, Marnie Smathers, John Quinley, Susan Vaughan, and Carolyn Young. Angela Marlowe acted as secretary.

Debbie Puett announced that Kim Gold had conversation with Sharon Little from South Piedmont Community College. She and her colleagues are interested in talking with us about assessment and will be visiting our campus Thursday, February 22 from 10:30am – 2:00pm. Details will be forthcoming.

Spring Professional Development Day (Tuesday, February 6):

An agenda was distributed and Jay Coomes gave an overview of the morning activities predominantly on Campus Safety involving all employees. In the afternoon session, faculty and any interested staff will be participating in “Preventing Death by Lecture!” presented by Marcia Jackson.

Evaluation forms were also distributed. Sandra Boyd reported that these forms will be disseminated to faculty and staff for their comments to help plan future professional development activities. Thus far, 72 staff members have responded with their workshop selections for the afternoon. Currently, there is one workshop closed “Color Analysis”, however, there are still openings available in all other workshops.

Debbie announced that the Golden Apple Award nomination forms will be distributed on professional development day.

Technology Update:

Susan Vaughan had no new developments since the last TALC meeting.

Budget:

Each taskforce chairs received an updated copy of their budget to view and were asked to let Debbie know by Friday, February 2, what they plan to spend their remaining funds on.

Academic Advising:

Carolyn Young reported at their last meeting sub-committees were developed. The committee is working toward getting information on the web and planning to introduce a video about advising. They also hope to develop a schedule key booklet defining co-requisites and pre-requisites. It has not been determined at this time if Tom Brown will be speaking at professional development day in August.

Assessment:

John Quinley reported that Isothermal would be participating again in the Community College Survey of Student Engagement (CCSSE) this spring. On January 22, a college-wide assessment meeting was held highlighting portfolios from Business Sciences (Kim Gold) and assessment in Information Services and Technology (Susan Vaughan). One of the things that they plan to do is look at all the competencies and rubrics.

Debbie informed the taskforce chairs that the Learning College Primer needs updating. Updates will hopefully be in place before South Piedmont Community College visit.

Business and Industry:

Thad Harrill reported that the taskforce has not met since the last TALC meeting.

Campus Life:

There was no report from Campus Life taskforce.

ESP:

Cindy Moore reported that the taskforce has not met since the last TALC meeting.

Learning Strategies:

Jo James reported the following:

- **World View** – The committee will be joining the World View Consortium. This will be a major focus for this taskforce.
- **Cooperative Learning Institute** – Participants beyond Brown Book training will need to be confirmed. Members of the Learning Strategies taskforce were encouraged to attend Green Book training or Red Book training if they have already completed Brown Book. There are seventeen slots still available if anyone is interested in attending Green Book or Red Book Training.

Learning Strategies (continued):

➤ **Roundtables:**

- Assessment in Formative Learning – tentatively January 20, 2007
- Asking Good Questions and Getting Good Answers – February, 2007
- Travel & Study – March 14, 2007
- Online Instructor Resource Repository – April 2007

- **Instructor Resources** – The sub-committee members continue working on the moodle repository.

Professional Development – Staff

Sandra Boyd reported that the Staff Award was approved and will be funded by the Isothermal Community College Foundation in the same amount as the Eaves Award. Originally, plans were to present the Staff Award on Convocation Day but several people proposed that the award be given at graduation. It has not been determined at this time if the recipient will be recognized on Convocation Day or at Graduation. Nominations for the Staff Award will be distributed on professional development day.

Dr. Lewis urged the taskforce chairs, in the future, to notify the president's office first when seeking funds.

Meeting Schedule:

Monday, March 12 at 3:00pm in the Blue Room

Tuesday, April 24 at 3:00pm in the Blue Room