



Minutes
TALC Leadership Team Meeting
April 12, 2006

Members present: Debbie Puett, Dr. Myra Johnson, Cathy Alexander, Sandra Boyd, Susan Foster, Kim Gold, Thad Harrill, Donna Harrison, Maggie Killoran, Carol Richardson, Mike Saunders, and Susan Vaughan. Angela Marlowe acted as secretary.

Budget 2005–2006 and 2006–2007:

Each taskforce chair received their copies of this year's budget showing remaining balance unexpended. She asked the taskforce chairs to review for accuracy and let her know if incorrect. They also received a budget request form and were asked to submit their budget requests for 2006–2007 to her by Friday, May 5.

Guidelines and Procedures/TALC Support:

Debbie distributed the latest document "Guidelines and Procedures for Campus Events" to each taskforce chair. She reminded them as they are using this document to make notes of any changes needed and send to her. As she collects those revisions on an ongoing basis, she will update periodically.

Dr. Myra Johnson mentioned that membership was solicited across campus for anyone wishing to serve on the Academic Advising Committee. She is currently chairing the committee and announced that someone has stepped forward who is interested in chairing this committee. The committee has been meeting on a regular basis to address issues dealing with academic advising which include training, creation of a handbook, etc. In their last meeting a recommendation was made to explore absorbing this committee under TALC as a taskforce. Hopefully Academic Advising Committee will become a major focus as part of the learning college and ultimately be absorbed under TALC.

Campus Life:

Susan Foster reported that the committee is preparing for the "International Festival" tomorrow (Thursday, April 13) from 10:00am – 2:00pm in the gym.

Business and Industry:

Thad Harrill reported that the committee has not met since the last TALC meeting. He announced that Isothermal Community College is one of the first colleges in the state to be awarded the “Customized Industry Training”. The awarding \$118,000 will provide training for Simeus Food employees. The taskforce has also submitted another Customized Industry Training (CIT) request for Sky Catcher Communications to help provide training for their employees. Timken and Thieman Metal are expanding their positions.

Learning Strategies:

Donna Harrison reported that the committee has not met since the last TALC meeting. On March 15, Barbara Peterson and Jeremiah Council co-facilitated a roundtable on Jigsaw. On April 10, Tim Greene facilitated a roundtable on Computer Security. Both roundtables were not very well attended. The taskforce is trying to come up with a strategy to encourage more people to attend future roundtables.

Kim Gold reported that seven people are scheduled to go to Patrick Henry Community College to attend a Cooperative Learning Foundations Training. The Golden Apple Award Committee is meeting Thursday, April 13, to begin selection. There were a total of nineteen nominations received. A trip is being planned to Utah in June to attend the Teaching for a Change conference.

Professional Development – Staff:

Sandra Boyd reported that the committee met on March 13 to review and discuss the evaluation results from Professional Development Day. They also discussed, in general, ideas for Fall Convocation. Some suggestions included the new GroupWise, an outdoor activity, and a different way of conducting the morning session. Sandra asked the PD-Staff members to go back to their area and ask their co-workers for suggestions. The next meeting is scheduled on Monday, April 24.

Professional Development – Faculty

Cathy Alexander stated that a memo was sent to all PD-Faculty members concerning chairmanship and if anyone was interested to contact her. She announced that she and Jay Coomes will co-chair the PD-Faculty Taskforce. A poll was recently sent (by Jay Coomes) to faculty soliciting suggestions for Fall Convocation. They have received several responses thus far which will be addressed in their next meeting scheduled for Tuesday, May 2. She also asked the TALC Leadership Team if they had any suggestions for a “key” speaker for the morning session to let her or Jay know.

Jay Coomes and Hilda Moore attended the “Teaching That Works” conference at Sanford Community College. The information presented at the conference was relevant to schools not as advanced in assessment and learning centered as we are.

Dr. Myra Johnson announced that on Monday, May 1, at 2:00pm, Karen Raven will be on campus to present “Academic Advising Run Amuck” for the Academic Advising Committee. The Academic Advising Committee would like to also extend an invitation to everyone on campus. This will be an opportunity to evaluate the presentation for a future professional development activity.

Assessment:

Carol Richardson reported that Dr. Nancy Womack and Dr. John Quinley presented at the NC State 4th Annual Undergraduate Assessment Symposium on April 6–8 and were well received. They also presented the assessment plan to the Learning Resources Association District Five group here at the college and were well received. The next assessment taskforce meeting is scheduled tomorrow (April 13). The Applied Sciences will be presenting their program assessment plan at the next campus-wide assessment meeting scheduled on May 4.

Technology Update:

Susan Vaughan reported the following:

➤ **GroupWise E-mail**

The IT staff continues to monitor problems and requests that issues be sent to Jeff for resolution. A survey of college personnel regarding their satisfaction with GW is planned for the end of April. Responses will be considered in determining whether to continue outsourcing or return to local hosting.

➤ **Distance Learning**

The DL Coordination Team is considering other options for delivery of online courses in light of serious concerns and costs of Blackboard migration. A demonstration of Moodle, an open source product, was provided on March 30 for DL faculty and others who may be interested in creating DL or hybrid courses. The demonstration was well-attended and well-received.

➤ **Additional Domain Name Proposal**

Curtis sent information that the college has the opportunity to use either thelearning college.org or thelearning college.net in addition to isothermal.edu. The alternate domain name might be a good marketing tool, e.g., for distance learning, student e-mail, etc. **The proposed domain would be in addition to the current domain and would not take the place of isothermal.edu.** The TALC membership discussed the potential advantages of each proposed domain name, but no decision was made.

➤ **Polk-Rutherford Network Project**

Advantage West has funded the extension of the Pangaea/e-Polk fiber optic project from Polk County to Foothills Connect in Rutherfordton, to be completed this summer. A meeting was held April 12 to form a group to apply for a "Golden Leaf" (tobacco settlement) grant to extend that connection further into Rutherford County with potential benefit to the public schools, public libraries, and ICC.

Roundtable:

➤ Hybrid Courses

May 2, 2006, at 2:30p.m., Business Sciences – Room 125
Jo James and Scott Hutchins will be co-hosting

Meeting Schedule:

Wednesday, June 7 at 2:30pm in the Blue Room

Thursday, July 13 at 2:30pm in the Blue Room