



Minutes

TALC Leadership Team Meeting June 3, 2004

Members present: Rhonda Davis, Donna Harrison, Dr. Myra Johnson, Debra Jones, Dr. Bill Lewis, Debbie Puett, Marnie Smathers and Susan Vaughan. Lois Scruggs acted as secretary.

Assessment:

Dr. Myra Johnson reported that the Penelope project is going well. Jeff McEntire and Sheila Francis are getting prices on a server for the Penelope project.

Campus Life:

Debra Jones reported that the Healthy Cooking Pot Luck Club met on May 26, 2004. The Top Health Newsletter is up for renewal. Due to the expense of the newsletter, the committee is seeking other alternatives. The committee is looking at the possibility of recycling on campus. Scott Scheer is going to meet with club advisors to see if they have any interest in maintaining receptacles for aluminum cans. They proposed that bike racks be placed across campus. This will be a project for the welding students; however, it will be spring semester before the new students would have the necessary skills to complete the project. The committee requested that DOT complete a study of Piney Ridge Road due to increased traffic. A campus-wide melon party is scheduled for Thursday, June 10 from 2:00-3:00 p.m. in the Student Center Lobby. The committee discussed group trips with a proposed trip to the Biltmore House in Asheville during the Christmas season.

ESP:

Susan Vaughan reported that the committee met on May 27. They discussed ways to improve the atmosphere of the College Café, including replacement of the flooring. An estimate from Duke Power regarding new lighting on campus has not been received. New handicapped parking spaces will be added. The ICC Loop Road is scheduled to be paved during August 2-11. Donna Harrison requested lines on parking lots at Building 10/12. As a result of ACA focus groups, the bookstore has expanded hours and has placed color-coded signs on books. Survey cards will be available for student input. Another issue derived from the ACA focus groups was an ATM machine on campus. This was explored, but the committee is not sure if this is feasible. An alternate solution may be change machines to be placed near the vending machines. The Meetings calendar will be used to assist in coordinating campus-wide meetings.

Institutional Effectiveness:

Dr. Lewis reported that the committee will become active this summer or fall. The IE committee will review the SACS responses posted on our website. The membership of this committee will be increased as they become more active in the SACS process.

Learning Strategies:

There was no report from this committee.

Professional Development – Faculty:

Rhonda Davis reported that potential workshops for faculty on Convocation Day include: Spanish, Leadership Group, new employee orientation, Paideia with Grady Franklin and tips on teaching ACA. Dr. Ann Lambrose will conduct a workshop on Problem Based-Learning during the second day of Convocation.

Professional Development – Staff:

Rhonda Davis reported that potential workshops for Convocation Day for staff would include: Datatel training for requisitions, insurance and retirement benefits and diffusing difficult situations.

A form will be developed for evaluation of the workshops conducted on Convocation Day.

Technology:

Susan Vaughan reported that Curtis has completed the Campus Technology Readiness Survey. All new computers ordered have arrived. We have purchased a year of extended warranty on 122 Dell computers. Debra Jones reported that they have completed the annual website survey.

Other:

No roundtables are currently scheduled. Possibly one on SACS update will be scheduled for the future. The idea of a learning community for new employees was mentioned. Dr. Myra Johnson asked that each taskforce send her their budget request before the next meeting. Ways to encourage active participation in taskforce activities and meeting were discussed. The next meeting is scheduled for July 15, 2004.