



Minutes

TALC Leadership Team Meeting
March 10, 2004

Members present: Rhonda Davis, Kim Gold, Dr. Bob Harrison, Donna Hood, Myra Johnson, Debra Jones, Dewalt Koone, Dr. Bill Lewis and Susan Vaughan. Jeremiah Councill, Eric Miller and Johnny Smith were also present. Lois Scruggs acted as secretary.

Jeremiah Councill, Kim Gold, Myra Johnson, Dewalt Koone, Eric Miller and Johnny Smith shared information from workshops they attended at the League of Innovations conference.

Assessment:

Dr. Bob Harrison reported that three workshops had been scheduled to assist students with portfolio development. Fourteen students attended the session on March 9; fifty attended the morning session on March 10 and the third session was being held the afternoon of March 10. A campus-wide assessment meeting is scheduled for April 20. The assessment software project (Penelope) is progressing well and should be implemented in fall semester.

Professional Development – Staff:

Rhonda Davis reported she had received a request for evaluating workshops conducted on Professional Development day. Also, it has been requested that certificates be presented to workshop participants. Myra stated that Rhonda Davis and Kim Gold will be facilitators at a Great College Retreat for Richmond Community College next week. She said it was requested at the VP Council meeting that workshops be repeated for TAA/WIA. Also, a request was made that Kelly and Johnny's workshop on the Sun registration system be repeated in the fall for faculty who did not attend on Professional Development day.

Campus Life:

Debra Jones reported that the next Healthy Cooking Potluck will be held on April 5. Scott Scheer has a contest going to name the stall wall news. The taskforce is seeking ways to get clubs more involved in campus events such as safety seminars and blood drives. Karen Jones had requested that more safety brochures be printed. April 19 has been designated as campus fitness trail clean-up day. On Sunday, March 14, "300 years of Dance in 1 Cabin" social will be held at Cindy Martin's cabin in Lattimore.

ESP:

Susan Vaughan reported that the committee met on February 4 and 24. The next meeting is scheduled for March 25. Fred Bayley will meet with Rick Edwards regarding the phone survey and will report back to the committee. Fred Bayley is reviewing the staff/professional non-teaching evaluation forms for use next Spring. Russell Wicker will be contacting Bill McDaniel regarding the message board and campus map at the amphitheatre. Stephen Matheny is checking on ADA requirements concerning parking. Also, the condition of the parking lot near Cosmetology is a concern. Lighting concerns are also being addressed. Duke Power will be contacted regarding lighting at the intersection of Piney Ridge and ICC Loop Road. Other concerns were the visibility hazards due to parking lot signage. Stephen Matheny is checking about relocating the signs. Mel McCurry will be working on improvements for the long lines at the bookstore during the first few days of class. A prerequisite requirements policy is also being addressed.

Institutional Effectiveness:

Donna Hood reported that she, Dr. Bill Lewis, Dr. John Quinley and Dr. Nancy Womack attended the SACS meeting in Atlanta. The committee will act as an off-site review team, rather than fact finding. The committee will have training in this process and will begin work as soon as the training materials arrive.

Learning Strategies:

Kim Gold reported that Doris Crute will be presenting 4-MAT training at their next meeting. They are exploring the possibility of recommending this for faculty. No one has registered for the Summer Institute; therefore, it may be offered during fall semester in afternoon sessions. Kim has spoken with Robin Davis at the Rutherford County Schools Office and they are very interested in Cooperative Learning.

Professional Development – Faculty:

DeWalt Koone asked that any suggestions concerning workshops for Convocation Day be forwarded to members of the Professional Development – Faculty and/or Staff Committees. Grady Franklin would be interested in conducting a Paideia workshop for faculty.

Technology:

Susan Vaughan reported that internet access forms had been signed by faculty and staff as part of the technology audit. The audit has been completed and corrections have been made as needed to be in compliance. Debra Jones is working on a new structure for electronic submission of compliance documents for SACS.

Other:

No roundtables are currently scheduled. The next meeting is scheduled for April 22 at 2:30 p.m. in the Blue Room.