



Minutes

TALC Leadership Team Meeting
January 28, 2004

Members present: Rhonda Davis, Gerri Dobbins, Kim Gold, Donna Harrison, Dr. Bob Harrison, Donna Hood, Myra Johnson, Debra Jones, Dewalt Koone, Dr. Bill Lewis, Debbie Puett, Marnie Smathers and Dr. Nancy Womack. Lois Scruggs acted as secretary.

Professional Development – Staff:

Rhonda Davis reported on Professional Development Day, scheduled for February 12. Dr. Sandy Shugart will be conducting a session in the morning for all faculty and staff. He will also conduct two sessions in the afternoon. Rhonda will send out a reminder to faculty and staff.

Assessment:

Nancy Womack announced that the next campus-wide assessment meeting will be held on February 11. March 8-11 will be student portfolio week and several workshops will be planned to assist students in developing portfolios and writing reflective papers. Gerri Dobbins, Nancy Womack, John Quinley and Bill Lewis will be attending the Assessment Symposium in Raleigh in April for a panel presentation on assessment.

Campus Life:

Debra Jones reported that emergency crisis intervention telephone numbers have been posted on the website. These numbers will be included in the next staff directory. Johnny Smith will conduct stress seminars every other month and on alternate months, Bob Bidwell will conduct safety seminars. “Show Your Panthers Pride Day” is scheduled for Friday, January 31. Employees are encouraged to wear Panther colors. The first Healthy Cooking Pot Luck is scheduled for Wednesday, February 4. The next meeting of the taskforce is scheduled for March 3.

ESP:

Debbie Puett reported that the committee has not met since the last TALC leadership meeting. The next meeting is scheduled for February 4.

Institutional Effectiveness:

Donna Hood reported that the committee has not met since the last TALC leadership meeting. Several people from campus will be going to Atlanta for a meeting on January 30 to learn about the new SACS process. Dr Lewis stated that the type of self-study has changed. In the past, it was more faculty driven but now it will be a more administrative driven process, with administrators writing responses and faculty and staff verifying.

Learning Strategies:

Kim Gold reported the taskforce met on January 21. A schedule has been established for completion of the Nuts and Bolts training. The Nuts and Bolt session scheduled for January 26 was cancelled due to snow and has been rescheduled for February 2. Session three will be held on February 18 and sessions four and five will be held on March 4. Jeremiah Council will be conducting another Paideia roundtable on February 5. Problem-based learning will be addressed during the second day of fall convocation. The committee is exploring brain-based learning and appreciative learning.

Professional Development – Faculty:

DeWalt Koone reported that the NC Great Teachers Retreat will be held March 18-21 at Kanuga. The deadline for registration is February 20.

Technology:

Debra Jones reported that Jeff has installed software to block viruses in Groupwise. Also, new hardware for the server has been installed.

Roundtables:

The following roundtables are scheduled for Spring semester:

- January 29, 2:00 p.m., Red Room, Financial Aid with Jeff Boyle
- February 5, 2:30 p.m., Blue Room, Paideia with Jeremiah Council
- March 8, 2:30 p.m., Blue Room, Stress with Donna Harrison
- Other requested topics: WIA/NAFTA

Meeting Schedule:

- Wednesday, March 10, 2004, 2:00 p.m., Blue Room
- Thursday, April 22, 2004, 2:30 p.m., Blue Room