



Minutes

TALC Leadership Team Meeting May 1, 2003

Members present: Kim Gold, Donna Harrison, Myra Johnson, DeWalt Koone, Dr. Lewis, Kristi Sanborn, Audrey Sherrill, Melissa Swofford, Susan Vaughan, and Nancy Womack.

Assessment: Nancy Womack reported on the NC State Assessment Symposium held April 7th and 8th. The committee plans to add assessment practices currently in place to the website. The Learning College Initiative has been added as a quick link to our website.

Campus Life: The taskforce submitted the final report for the Healthy Carolinians grant in April. The taskforce met on April 23 and discussed safety awareness. They will be updating the section on safety awareness in the student handbook and conducting a safety seminar during fall semester. PATH brochures will be available to students during registration. Brochures and posters on "Rape and Sexual Assault Prevention" have been distributed. Scott Scheer will be contacting Rutherford Hospital regarding a mammography screening to be held on campus in October. The skin cancer screening recently held on campus was very successful.

Institutional Effectiveness: Dr. Lewis reported they are still seeking to fill the position of Director of Institutional Quality & Advancement. The deadline is May 30.

Learning Strategies: Registration for the Summer Institute is going well. We have received registrations from Canada, Colorado and a variety from North Carolina, including department chairs or deans. The Summer Institute may be accepted as credit for an ASU elective. It was requested that certificates be given for Annual Outstanding Students so they could be included in their portfolios.

Professional Development – Faculty: Plans for Fall Convocation include Dr. Lewis' presentation on assessment and "Kanuga" style approach for discussing advising, one-stop registration and disaster relief. Workshops are planned for day two of Convocation for academic administrators, faculty and support staff. Suggested topics include Virtual

Learning, NC Live, Technology in the Classroom, Blackboard, Portfolio Development, Cooperative Learning and Anger Management.

Professional Development – Staff: This taskforce is working with Professional Development – Faculty to plan Fall Convocation.

ESP: Dr. Lewis was asked to appoint a chair for the Textbook Rental Committee. The taskforce met on April 28 for a workshop on Automatic External Defibrillator devices. Issues to be resolved include prioritizing location of defibrillators, liability concerns and written protocol.

Technology: Susan Vaughan reported that Debra has added to the website. It was suggested a roundtable be held to look at the ETSU website model. Curtis is working on an Information Technology audit.

Roundtables: Retirement/Insurance Benefits?

Icebreakers/Games for the Classroom – Fall

Follow up of Kanuga topics

Look at Victoria and ETSU websites- Susan Vaughan, host.

Other: Meeting Schedule: Wednesday, May 28, 2003, 2:00 p.m., Blue Room
Wednesday, July 9, 2003, 2:00 p.m., Blue Room