



Minutes

TALC Leadership Team Meeting November 21, 2002

Members present: Rhonda Davis, Kim Gold, Pat Harris, Donna Harrison, Myra Johnson, Karen Jones, Dewalt Koone, Scott Scheer, Glenda Scruggs, Audrey Sherrill and Susan Vaughan. Lois Scruggs acted as secretary.

Professional Development – Staff:

Glenda Scruggs reported that co-chairs of Professional Development Staff and Professional Development Faculty met to determine appropriate workshops for Professional Development Day on February 4, 2003. Their list includes computer workshops for faculty and staff, as well as workshops for faculty development. Dewalt Koone reported they have attempted to contact Ron Williams from CPCC to conduct a faculty workshop on Virtual Learning. Susan Vaughan will report to them the interest in a voice mail workshop determined by the recent IST survey.

Professional Development – Faculty:

Dewalt Koone reported on the Kanuga College Retreat. The dates have been set tentatively for the last week in February to include three sessions, one and one-half days each. David Gotshall is available and contact has been made with the list of facilitators to determine interest and availability.

Learning Strategies:

Kim Gold reported that the Nuts and Bolts Workshop with Roger Johnson was held on November 19. Nuts and Bolts roundtables will be held beginning in January. Also, Jeremiah Council would like to host the Paideia roundtable in January.

Assessment:

Audrey Sherrill reported the campus-wide assessment meeting held on November 14 was successful. The next campus-wide meeting will be held on Tuesday, January 28 at 2:30 p.m.; topic will be "Student Self Assessment". The "Portfolio Review" workshop is scheduled for March 25.

Campus Life:

Audrey Sherrill reported the committee plans to meet on December 5 to set goals for 2003 and to wrap up the Healthy North Carolinians 2010 grant.

ESP:

Karen Jones reported that Scott Scheer has made contact regarding translating the Career brochure into Spanish. The committee is still working on coordinating the course schedules and student registration schedules to reflect the conversion to building names. There has been discussion concerning parking lots and they will explore the cost of repainting and/or redesigning some of the lots.

Institutional Effectiveness:

Myra Johnson reported that Donna Hood is waiting on information from SACS and there have been no new developments since last TALC leadership meeting.

Technology:

Susan Vaughan reported that the fiber optics was moved out of Building 3 over the past weekend. The IST department has been working on assessment documents to include Distance Learning On-line Evaluations, Schedules for Assessment on Technology, IST User Satisfaction Survey to be implemented in the Spring, Website Survey (available for off campus input) and On-line Student Evaluations. The on-line student evaluations are in process now and some departments are generating reports. The deadline for the Campus Technology Readiness survey is November 27, so far about 75 people have responded. She also reported that the Polk County Library would be breaking ground soon for a new facility adjacent to Polk Campus.

Roundtables:

Nancy Womack conducted a roundtable on Inquiry Guided Learning and Pat Harris conducted a Stress Management roundtable. Plans are still in progress to conduct the roundtable on Retirement/Health benefits.

Other:

Plans are being made for the Summer Institute for June 9-12, 2003 to include the Foundations and Advanced Cooperative Learning courses. Myra Johnson stated that several people from the Assessment Taskforce plan to attend an Assessment Conference in April. The TALC leadership team decided to meet every eight weeks in the Spring to allow more time for individual taskforces to meet. The next meeting date has not been determined.