

TALC Leadership Minutes

04/20/09 2:40 p.m.

Blue Room: Business Sciences Bldg, Rm 112

Members Present: Sandra Boyd, Jay Coomes, Ashley Day, Kelly Dedmon, Dr. Kim Gold, Dr. Karen Jones, DeWalt Koone, Cindy Martin, Debbie Puett, Amber Thompson

Members Absent: Marnie Beaver, Susan Foster, Mike Gavin, Thad Harrill, Susan Hendrick, Jo James, Dr. Myra Johnson, Stephen Matheny, Terry McEntire, Mike Saunders, Curtis Vance, Carolyn Young

Recorder: Robin Wiggins

Handouts: Agenda

1. DeWalt Koone

- Perkins Grant
 - DeWalt and Kim Alexander are submitting a grant proposal the first of May
 - Perkins grants are for professional development, so the emphasis is on integrating green concepts into the classroom
 - TALC input/implementation is necessary
 - Discussion included instructional areas, student awareness, new programs/jobs, initiatives to save money, recycling, affect on campus/faculty/staff/students, etc.
 - Proposal must include a deliverables (products); will be posted to NCNet, but not looking for a video
 - ✂ Please send any ideas/suggestions to DeWalt or Kim Alexander

2. Taskforce Updates

- Learning Strategies (Ashley Day)
 - Global Awareness: e-mails have been sent requesting updates; will be posted on web; please encourage people in your area to submit any activities they are working on to the Global Action Plan
 - Bulletin board usage was discussed; 7-10 boards; keeping them updated/used; rotating information; responsibility for upkeep; any responses; scavenger hunt
 - ✂ Send Jo any ideas, information, or let her know if you want to volunteer to update a bulletin board
 - Discussion on incorporating Global Awareness into ACA 115; there is not room for this in class, but any ideas/info(i.e., cultural events) can be sent to the ACASOS GroupWise e-mail distribution list

- Professional Development Faculty (Jay Coomes)
 - Convocation morning workshop: “neutral” responses rec’d from Taskforces regarding a stress related workshop
 - Still open to any/all input; discussion about the topic
 - There should be money for professional development; it will not be state funds
 - Discussion about format of Convocation: workshops, roundtables, etc.; roundtables could possibly include green initiatives, cooperative learning refresher, and other ideas; minority male program was mentioned as an example of encouraging stories that remind us of why we’re here and of our purpose
 - ✂ Jay is asking for more ideas/suggestions from the taskforces; should be conservative ideas; send to Jay
- Professional Development Staff (Sandra Boyd)
 - Taskforce continuing to follow-up on already has a long list of PD workshops for Convocation; some are confirmed, some are listed as possibilities; discussion about list
 - Discussion about having a workshop on gang activity; Sandra will talk to Stephen Matheny and Officer Millard to find an expert
 - Jay mentioned having a team-building activity
 - ✂ If taskforces (or individuals) come up with any more ideas, send them to Sandra
- Assessment (Kim Gold)
 - Results from spring portfolio workshops March 30 - April 3
 - 246 participants; all seminars were well attended
- ESP (Terry McEntire’s report given by Dr. Gold)
 - Vending machines: requesting a meeting with Stephen Matheny
 - Map frames: Brenda McFarland is working with a local company on e-procurement from whom we can order the frames for the maps. She is also researching getting letters to use on the portable signs that have been made and will be made by Chester Melton. We are making great strides thanks to Brenda.
 - Regarding campus buildings that have the remains of old signage on their exteriors: The most noticeable is the Administration Building; maintenance said pressure washing didn't work.
 - Student pictures: stored electronically when ID’s are made. Looking at how best to collect & access these.
 - GroupWise: we’ve rec’d the full time personnel list to be able to update the staff roster & other descriptions (title, location).

- Academic Advising (Kelly Dedmon)
 - Working on revising the handbook and website
- Campus Life (Cindy Martin)
 - Environmental Awareness event: Tuesday, April 28, 1 - 3 p.m.
 - Student projects on display; Christine Klahn – biodiesel presentation
 - Last event for the [academic] year - please encourage others to come
 - Dr. Jones mentioned that Ruth Colnot has rescheduled the climbing wall for that day

3. Anything else?

- Nothing mentioned

4. Thinking forward: goals and budget for next year

- Send budget requests in by end of spring semester, particularly if you will not be here this summer
- Be realistic, make plans
- Remember that these are not set in stone, they can be revised

5. TALC Timeline

- Send your 2008-09 Taskforce items to be included in the TALC Timeline
- Send items by June 30, 2009

6. Summer semester meetings:

- Send your summer teaching schedule
- Plan on meeting twice

Meeting adjourned at 3:25 p.m.

✂ Denotes task requiring action from all Taskforces before the next meeting