

TALC ESP Meeting Minutes

The TALC ESP committee met on Thu. May 27, 2004 at 2:30 p.m. in the Blue Room of Business Sciences Building. Susan Vaughan, Chair, called the meeting to order.

Members present were:

Susan Vaughan, Chair	Mary Ann Head	Stephen Matheny
Debbie Puett, Vice Chair	Susan Hendrick	Kelly Metcalf
Judy Gordon	Noel Isham	Bruce Waddingham

The next meeting of the TALC ESP committee will be scheduled when fall semester begins.

Old Business:

1. College Café. Kelly Metcalf reported that Johnny felt that SGA was not interested in taking on this project at this time because of recent expenses in redecorating the Student Affairs lobby. Since the biggest issue is the condition of the carpet in the eating area, there was discussion as to the condition of the tile underneath if the carpet was to be taken up, should there not be funds for carpet replacement. Stephen Matheny will look into the cost of replacing the carpet and the condition of the tile floor underneath.
2. Campus events. There was some discussion about the “The Toilet Paper.” There is a problem with the holders falling off the doors. It was suggested that a more “permanent” display fixture might be possible. Judy Gordon also reported that “The Toilet Paper” has not yet been displayed on her floor. Susan Hendrick said that she will relay our comments to the appropriate individuals.
3. Lighting. Stephen Matheny reported that he has not received an estimate yet from Duke Power concerning the lighting. He reported, however, that there will likely be no funds available for new lighting due to the increase in the annual budget that would be necessary to maintain the new lighting.
4. Parking. Stephen Matheny reported that there will be 8 new handicapped spaces added to bring us into compliance, but a date of completion has not been set.
5. Bookstore. Stephen Matheny reported that he and Amy Penson and Mel McCurry had looked at the ACA Focus Group report and as a result of the comments in the report the bookstore had new expanded hours this semester. The bookstore opened earlier so some students can get their books earlier, resulting in smaller crowds. The book store also has new signs on the books that are color coded and easier to read. The report from Mel is that these changes seemed to improve the opening days of Summer semester. To further improve book store services, surveys cards will be given to students using the bookstore this fall and next spring in order to get more student feedback.
6. ATM. Stephen Matheny reported that Amy had discussed with BB&T the possibility of getting an ATM machine on campus. She has not yet heard back from them. It was the general consensus of the committee that perhaps change machines located in 2 or 3 places on campus might be more helpful for more students than an ATM machine. Stephen will investigate the possibility of having some installed.
7. Message board and campus map. Bruce Waddingham reported that there was no news on this project at this time.
8. Resource officer. It was learned from Pres. Lewis in TALC Leadership meeting that ICC is not eligible for a grant or matching funds. However, there has been some discussion about the possibility of funding this position from our budget or asking the county for these funds.

New Business:

1. Road paving. Stephen Matheny reported, just for our general information, that ICC Loop will be paved during the semester break August 2-11.
2. Sidewalks. Stephen Matheny also reported that, due to comments made in the ACA focus groups, there have been some new sidewalks constructed and some old ones repaved. This project is continuing, as there are still some more sidewalks that are uneven and create a hazard.
3. Meetings Calendar. Susan reported that Kenneth has put a meetings calendar on the ICC website that is a little easier to use than the GroupWise calendar (which no one uses). The hope is that people will use this calendar so that scheduling conflicts can be avoided as meeting times are scheduled. Susan will get the word out across campus to the appropriate people (secretaries, TALC leaders, and other committee chairpersons) and we will give this a try to see how it works.

The meeting adjourned at 4:00 pm.