

TALC ESP Meeting Minutes
1/27/03

The TALC ESP committee met on 1/27/03 at 2:15 p.m. in the red room. Members present were: Fred Bayley, Bob Bidwell, Dale Gaddis, Susan Hendrick, Steve Hollifield, Noel Isham, Karen Jones, Stephen Matheny, Kelly Metcalf, Susan Vaughan, Bruce Waddingham, Paula Walker, and Russell Wicker.

The next meeting of the TALC ESP committee will be 2:15 pm on March 31 in the blue room.

Bob Bidwell, Fred Bayley, Karen Jones, Stephen Matheny, and Donna Harrison will form a subcommittee to explore the establishment of a Sexual Assault Response Team.

The topic of testing for professional certification was discussed. Time, record keeping, and space were discussed as obstacles.

Stephen reported that costs/timing were being explored in relation to parking lots behind building 10 and between building 1 and building 18. This could increase parking spaces and make this space more efficient. Some consideration will be given to staff/faculty parking.

Orientation materials that were established by a TALC ESP subcommittee will be presented to Management Team. This policy appears in Section III that will be reviewed soon.

Bruce Waddingham suggested that Intranet documents could be organized in a more user friendly format. For example, these could be grouped by area, e.g., maintenance.

Susan Vaughan reported that Scott and Debra are working on making information easier to find through the ICC website.

Problems continue to exist in using (or lack of use) of the college calendar to post information about campus events. This is a customer service issue. Karen Jones or Dale Gaddis will bring this up at the next TALC Leadership meeting.

There was discussion of the need to provide faculty/staff with emergency numbers. A need exists, but there were differing views on what numbers should be provided.