

TALC ESP Meeting Minutes
11/13/02

The TALC ESP committee met on 11/13/02 at 2:15 a.m. in the Red Room. Members present were: Bob Bidwell, Steve Hollifield, Karen Jones, Stephen Matheny, Kelly Metcalf, Debbie Puett, Scott Scheer, Chuck Stuzman, Susan Vaughan, Paula Walker, & Russell Wicker.

The next meeting of the TALC ESP committee will be 2:15pm on January 22 in the red room.

There is progress in the area of translating marketing materials into Spanish. The "Careers" brochure will (hopefully) be successfully translated into Spanish to improve marketing in this area.

Russell has not convened the subcommittee to explore the topic of textbook rental. He plans to get this group together before the Christmas holiday.

Scott reported that he is working toward replacing building numbers with names in the next schedule book. This will help reduce confusion since building names are now on the pink schedule.

Stephen reported that he would explore costs associated with re-painting parking lots. The possibility will also be explored of redesigning the layout of the Gold lot to ease awkwardness in this area.

Bob noted that he has picked up numerous students as a result of the Polk County tours. He would welcome more opportunities of this nature.

There was a discussion of time synchronization. It was agreed that there was improvement in this area. Stephen will ask maintenance to check these clocks regularly.

The assessment subcommittee plans to meet before the Christmas holiday. Stephen plans to join this effort.

Chuck raised the topic of professional certifications. Chuck has explored the possibility of ICC becoming a testing center for professional certifications. An example is A+ certification that many of Chuck's students pursue. Chuck inquired whether or not there was additional interest in this area. A testing center must provide equipment and software as well as a proctor and some administrative support. The testing center would receive funds for each student tested. Chuck emphasized that the closest facility is 55 miles away. It was suggested the Continuing Education might be a possibility to explore in terms of administering this type service in a self-supporting format. Chuck also indicated that he will survey several community colleges to determine whether or not they have students who would be interested in this service.

