

TALC ESP Meeting Minutes
11/01/01

The TALC ESP committee met on 11/01/01 at 2:30 p.m. in the blue room. Members present were: Dale Gaddis, Carol Jones, Karen Jones, Kelly Metcalf, Debbie Puett, Susan Vaughan, Bruce Waddingham, Paula Walker, Susan Williams.

The next meeting of the TALC ESP committee will be 2:30pm on January 24 in the blue room.

The new co-chair for ESP is Dale Gaddis. Welcome Dale.

The administrative withdrawal process has been approved by Management Team for a 1-year pilot study. Student Affairs will order the forms, and Karen Jones will e-mail the revised forms to the instructional deans and Donna Harrison. The instructional administrators will be responsible for informing the faculty. Committee members were pleased with this report, and subcommittee members were commended for their perseverance in pursuing this policy.

Scott indicated that exterior signs are in production now. We will start seeing the new signage in about 4 weeks. Building and directional signs will be first, and parking lot signs may be next as funding is made available. The display board and interior signs may be future projects depending upon funding. Susan Kennedy and Stephen Matheny joined ESP members (Scott Scheer, Donna Harrison, Fred Bayley, Karen Jones & Susan Williams) members in serving on the signage committee.

Susan Vaughan reported that there is interest in the development of an intranet at Isothermal Community College. A roundtable discussion on this topic has been planned for November 28 at 2:30pm in the blue room. This will be a great opportunity to explore this topic.

She also reported that a couple of maintenance staff will wear atomic watches, and they will be responsible for updating atomic clocks around campus.

For now, staff and faculty have been assigned unsolved problems from the Kanuga retreat. We will revisit this once these groups have had time to address the problems.

The OK2 subcommittee will consist of: Carol Jones, Susan Williams, Karen Jones, Dale Gaddis, Bruce Waddingham, & Scott Scheer.

Other are welcome to volunteer. For information on OK2, contact Karen Jones or Dale Gaddis. The OK2 subcommittee will meet on November 13 at 2:30pm in the red room.