

TALC ESP Meeting Minutes

1/25/01

The TALC ESP committee met on 1/25/01 at 2:30 p.m. in the blue room. Members present were: Scott Scheer, Susan Vaughan, Susan Monday, Kelly Metcalf, Melissa Swofford, Bruce Waddingham, Carol Jones, Betty Turner, and Karen Jones.

The next TALC ESP meeting will be held on March 8 at 2:30pm in the blue room.

Karen Jones will bring ACA focus group results to the next meeting.

Susan Vaughan spoke with Steve Matheny regarding atomic clocks on campus. There would need to be a way to mount the clocks to help avoid theft. He is checking into cost regarding replacement of the centralized clock system. Bruce Waddingham is purchasing 7 for his area, and he will let us know how it works. The clocks may not work in some areas, i.e., rooms with no windows, and we will continue to request feedback regarding how well they work in various settings. Susan Vaughan has also asked Sheila Francis to investigate using a centralized clock on the computer. The committee determined that we should continue to pursue the solution to the clock synchronization problem and pilot test clocks in our areas if possible.

Karen Jones announced that the Academic Fresh Start Policy has been approved. The policy will appear in the new catalog and an announcement will be made prior to registration in April.

Susan Vaughan presented a copy of the "Use of Facilities Application." A problem is people using old forms as opposed to the revised form. Another concern is that persons are not paying the suggested fee for operating costs. Presently, the facilities are being used for all types of functions, e.g., wedding receptions, and the college is absorbing the wear and tear. These types activities can also interfere with the day-to-day functioning of the College. Examples are numerous, e.g., the recent production of A Midsummer Night's Dream in the Library Auditorium. The policy neglects to address the appropriateness of the proposed event. For example, private parties, weddings, etc. should be considered for exclusion. Also, the guaranteed provision of security and clean up should be addressed.

Further, instructions for completing the process need to be clarified. Susan Vaughan indicated that she will speak with Stephen Matheny regarding facility concerns.

Susan Monday shared that her subcommittee has met on the topic of attendance and administrative withdrawal. Kelly Metcalf shared some concerns regarding procedures related to maintaining college records. It was determined that Kelly will attend the next subcommittee meeting to share information regarding some potential problems that may be considered.

According to Scott Scheer Raleigh has the paperwork regarding the signage proposal. This effort is ongoing, and the administration is adamant that the project begin this year. Exterior signs will be improved first.

Scott Scheer also shared that a designer has been identified to produce a view book for the campus to promote the college. The designer will begin meeting with faculty/staff on campus next week. A larger objective is developing a more integrated look for college publications, ads, billboards, etc.

Karen Jones, Kelly Metcalf, and Paula Walker will begin work soon on the matter of "old" Isothermal classes applying toward graduation.

