

TALC ESP MEETING MINUTES

The TALC ESP Taskforce met on Monday, May 2 at 2:30 p.m. in the Pine Room of the Foundation Building. Fred Bayley, Chair, called the meeting to order.

Members Present:

Fred Bayley, chair
Judy Gordon, vice-chair
Mary Ann Head
Noel Isham

Stephen Matheny
Kelly Metcalf
Susan Vaughan

Fred Bayley, chair began the meeting with a line by line item review of the Progress Chart. Updated information and progress are underlined on the attached chart.

Item number 5, Staff Evaluations review and update has been approved by TALC Leadership and Dr. Lewis. Representatives from the following areas will be chosen to serve on a Sub-Taskforce for this process:

Library	Book Store	Print Shop
Student Affairs	Foundation	WNCW
Small Bus. Center	Customized Train.	Business Office
President's Office	Cont. Ed.	Maintenance
Materials Testing	Polk Campus	IT
Developmental Ed.	Division Secretaries	
Assessment Plan. And Research and PIO		

Please let an ESP Taskforce member know if we have missed an area.

The next meeting will be scheduled at the beginning of the New Academic year.

The meeting adjourned at 3:30 p.m.