

POSITION: Server Administrator

TERM OF EMPLOYMENT: Full-time, 12-month

CLOSING DATE FOR RECEIVING APPLICATION MATERIALS: Review of applications will begin on December 4, 2009.

DUTIES AND RESPONSIBILITIES: Isothermal Community College seeks Server Administrator to maintain availability, reliability and security of the College Datatel server and related interfaced servers in support of the overall Learning College.

QUALIFICATIONS: Required: Associates Degree in Computer Science or related field. Strong background and working knowledge of Unix and/or related operating systems needed. Preferred: Two years experience in a similar position.

SALARY RANGE: Commensurate with education and direct experience

PROPOSED DATE OF EMPLOYMENT: January 2009

APPLICATION INSTRUCTIONS: Applicants for this position should submit an Isothermal Community College Application for Employment, a cover, professional resume and photocopy of transcripts above the high school level. It is the applicant's responsibility to ensure the application packet contains all required documents and to follow up on the arrival of this information. Requested information must be received by noon on the deadline date. Incomplete application packets may not be eligible for consideration. Application for Employment may be downloaded from our website www.isothermal.edu/job.openings.htm. You may direct questions to jobs@isothermal.edu or telephone (828)286-3636, Ext. 485.

SUBMIT APPLICATIONS TO:

Mail to:

Isothermal Community College
Human Resources Office
PO Box 804
Spindale, NC 28160

In-person to:

Human Resources Office
Administration Building
286 ICC Loop Road
Spindale, NC 28160

Electronic applications are accepted with signature. Submit to: jobs@isothermal.edu

Isothermal Community College provides educational and employment opportunities without regard to race, color, religion, national origin, age, gender, veteran status, or disability. Isothermal Community College is an Equal Opportunity Employer Institution.

11/19/09
