

*POSITION:* Continuing Education Basic Skills Instructor/Interpreter

*TERM OF EMPLOYMENT:* 12 month - Part-Time, Temporary

*CLOSING DATE FOR RECEIVING APPLICATION MATERIALS:* Noon on November 6, 2009

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*DUTIES AND RESPONSIBILITIES:* Isothermal Community College seeks Basic Skills Instructor/Interpreter to provide learning opportunities that assist students in meeting their educational goals, career aspirations, personal enrichment, and/or leisure skills. The Basic Skill Instructor/Interpreter must also possess the knowledge to communicate with and interpret sign language for hearing impaired individuals. All activities of the Basic Skills Instructor/Interpreter shall reflect the mission, vision, and values in support of the overall Learning College.

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*QUALIFICATIONS:* Required: Bachelor's Degree. Must have the ability to communicate well with hearing impaired individuals and be able to interpret sign language.

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*SALARY RANGE:* Commensurate with education and direct experience.

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*PROPOSED DATE OF EMPLOYMENT:* December 2009

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*APPLICATION INSTRUCTIONS:* Applicants for this position should submit an Isothermal Community College Application for Employment, a letter of application, professional resume and photocopy of transcripts above the high school level. It is the applicant's responsibility to ensure the application packet contains all required documents and to follow-up on the arrival of this information. Requested information must be received by noon on the deadline date. Incomplete application packets may not be eligible for consideration. Application for Employment may be downloaded from our website [www.isothermal.edu](http://www.isothermal.edu). You may direct questions to [jobs@isothermal.edu](mailto:jobs@isothermal.edu) or telephone (828)286-3636, Ext. 204.

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*SUBMIT APPLICATIONS TO:*

Mail to:

Isothermal Community College  
Human Resources Manager  
PO Box 804  
Spindale, NC 28160

In-person to:

Human Resources Office  
Administration Building  
286 ICC Loop Road  
Spindale, NC 28160

Electronic applications are accepted with signature. Submit to: [jobs@isothermal.edu](mailto:jobs@isothermal.edu)

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*Isothermal Community College provides educational and employment opportunities without regard to race, color, religion, national origin, age, gender, veteran status, or disability. Isothermal Community College is an Equal Opportunity Employer Institution.*

10/9/09

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