

**STUDENT GOVERNMENT ASSOCIATION
CANDIDATE FILING FORM
2009-2010**

Check which office you would like to run for:

Executive Board

- President
- Vice President
- Secretary
- Treasurer

Legislative Board

- Arts and Sciences Senator (2 positions)
- Business Sciences Senator (2 positions)
- Applied Sciences Senator (2 positions)

Complete the following information:

Name _____

Student ID Number or Last 4 Digits of SSN: _____

Address _____

_____ Email _____

Home Telephone _____ Cell Phone _____

Program of Study or Major _____ GPA _____

Please read the following information closely.

IN ORDER FOR YOUR CANDIDACY TO BE CONSIDERED THIS FORM MUST BE RETURNED TO Ruth Colnot IN THE CAREER CENTER, ROOM 16 IN THE STUDENT CENTER, NO LATER THAN *Noon, Monday, March 30, 2009.*

QUALIFICATIONS

- Student must currently have and maintain a 2.0 GPA
- Students must plan to enroll for at least 9 credit hours each semester in academic year 2009-10, excluding summer semester (this stipulation may change)
 - Office is assumed immediately after installation
- Students filing for President/Vice President must have at least 24 semester hours completed

STUDENT GOVERNMENT ASSOCIATION INFORMATION SHEET

To the Candidate:

Thank you for your interest in becoming a member of the Student Government Association (SGA) at Isothermal Community College. Our organization is proud of the role we play in the learning process every student undertakes at Isothermal. Each year as SGA elections approach, many students have questions regarding the specific responsibilities of the positions for which they are running. Below you will find a brief description of each position's responsibilities. Remember, it should be emphasized that being an SGA member is an important responsibility because you are serving the student body and implementing changes that affect the entire campus (e.g. lobby and café dining renovations) as well as being responsible for planning student activities on campus. I hope the information provided helps answer any questions you may have. Please read the information carefully before returning your filing form. Again, thank you for your interest.

Sincerely,

Ruth Colnot
Student Activities Coordinator &
SGA Advisor

POSITION DESCRIPTIONS

President

- Execute the provisions of the SGA Constitution.
- Call and preside over meetings of the Student Senate.
- Submit to the Student Senate budgets for the upcoming year.
- Appoint members of all committees of the Student Senate.
- Veto acts of the Student Senate if deemed necessary.
- Review documents kept by the Secretary and Treasurer.

Vice President

- Execute the duties and powers of the President in his/her absence.
- Have a voting right in the Student Senate when not fulfilling duties of the President.
- Perform such duties as the President of the SGA may assign to him/her subject to Senate approval.

Secretary

- Serve both as recording and corresponding Secretary of the Student Senate with a voting right in the Student Senate.
- Keep and make available to the Student Senate a permanent record of the Constitution of the Student Government Association and all actions of the Student Senate.
- Publish all pertinent acts and decisions of the Student Senate in the official student newspaper in the issue or SGA Newsletter following approval of advisor.
- Perform such duties as the President of the SGA may assign to him/her subject to Senate approval.

Treasurer

- Serve both as recording and corresponding Treasurer of the Student Senate with a voting right in the Student Senate.
- Establish and maintain audit system for the SGA.
- Collect and maintain records of monies collected at SGA events.
- Provide Treasurer's reports at the request of the SGA President or Student Senate.

Curriculum Area Senators

- Assist members of the Executive Board as assigned subject to Student Senate approval.
- Serve as a representative to the students in your curriculum area.
- Assist in publicizing SGA activities and events in your curriculum area.

Senators-at-Large

- Assist members of the Executive Board and Curriculum Area Senators as assigned subject to Student Senate approval.

Other Duties of Student Government Members

- Abide by the Isothermal Community College Student Code of Conduct and other College policies. In the case of misconduct, SGA members may be dismissed from their positions. Furthermore, SGA members unable to fulfill the responsibilities of their elected role may be dismissed from their position.
- Attend all meetings and activities as scheduled (More than three unexcused absences warrants dismissal from your Student Senate position)
- Serve as student helpers during New Student Orientation
- Plan and Participate in the following activities:
 - Welcome Back Social - September
 - Grub Day - October
 - Bloodmobiles - November, Late January or Early February
 - Christmas Social - December
 - Cultural Events - January, February, or March
 - Alcohol Awareness - April
 - Sports Day - April
 - Graduation - May
 - Information Desk - After One-Stop Testing/Registration Sessions for New Students
 - New Student Orientation - June
- SGA Conferences - October, March (Students eligible to attend SGA Conferences will be determined by the SGA Advisor)
- Any other new activities or campus committees as assigned.