

Academic Year: _____
STUDENT ACTIVITY BUDGET REQUEST
(To be completed only by Chartered Clubs/Organizations)

FOR _____ DATE _____
(Organization/Advisor)

PROJECTED EXPENSE

- 1. OFFICE EXPENSE (stamps, stationery, printing, etc.) _____
- 2. MEMBERSHIP DUES (Regional Dues for Organization) _____
- 3. TRAVEL EXPENSE (Officer travel and/or Intramurals) _____
- 4. PROGRAM EXPENSE (speaker, etc.) _____
- 5. PRINTING (yearbook, newspaper, Anuran Only) _____
- 6. AWARDS (plaques, certificates, prizes, etc.) _____
- 7. REFRESHMENTS (for SGA use only) _____
- 8. RECREATION (for SGA use only) _____
- 9. OTHER EXPENSE (specify, **explain on back**) _____

TOTAL PROJECTED EXPENSE _____

PROJECTED INCOME

- 1. CAR WASH, SALES OF VARIOUS KINDS _____
- 2. OTHER INCOME (specify) _____

TOTAL OF ITEMS 1-4 (income other than SGA) _____

TOTAL REQUEST FOR SGA FUNDS _____
(Total Projected Expense less Projected Income)

----- FOR OFFICE USE ONLY -----

Approved as is _____ Signature _____

Approved as modified _____ Signature _____