

# Isothermal Community College Office of Financial Aid

Financial Aid Office Use Only  
Date Received: \_\_\_\_\_  
Referred By: \_\_\_\_\_

## 2009-2010 Federal Work-Study Program Application

Isothermal Community College has a federal work-study program which enables students to earn money to help pay for their educational expenses through part-time employment. Work-study positions are generally on the college campus and students are paid \$7.00 per hour. Funding is limited; therefore, all students who apply may not be able to participate in the program. Participants must: 1) have submitted a Free Application for Federal Student Aid (FAFSA) and have a complete financial aid file, 2) have unmet financial need, 3) have 8-15 hours per week to devote to a work-study position, and 4) be willing to establish a work schedule with the supervisor and show up for work according to the schedule. Under the work-study program, students also have the opportunity to perform community service work. Community services are designed to improve the quality of life for community residents, particularly low-income individuals, or to solve problems related to their needs. If you wish to participate in the work-study program, please complete the remainder of this page. You will be notified when a position is available.

Name: \_\_\_\_\_ Major: \_\_\_\_\_

Last 4 Digits of SSN: XXX-XX-\_\_\_\_\_ Student ID Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Numbers: Home - \_\_\_\_\_ Work - \_\_\_\_\_ Cell - \_\_\_\_\_

Please check below all the skills, experiences, and/or knowledge which you have:

<input type="checkbox"/> Keyboarding skills (KBS)	<input type="checkbox"/> Knowledge of MS Word (W)
<input type="checkbox"/> Filing skills (FS)	<input type="checkbox"/> Knowledge of MS Access (A)
<input type="checkbox"/> Telephone skills (TS)	<input type="checkbox"/> Knowledge of MS Excel (E)
<input type="checkbox"/> Cash register experience (CRE)	<input type="checkbox"/> Library experience (LE)
<input type="checkbox"/> 10-key calculator skills (10K)	<input type="checkbox"/> Photography skills (PS)
<input type="checkbox"/> Computer skills (CS)	<input type="checkbox"/> Knowledge of Moodle (M)

Please answer the following questions:

	Yes	No
Are you interested in participating in community services? (COM)	<input type="checkbox"/>	<input type="checkbox"/>
Are you willing to work with the public? (PUB)	<input type="checkbox"/>	<input type="checkbox"/>
Are you willing to tutor students? (TUT)	<input type="checkbox"/>	<input type="checkbox"/>
Are you willing to work occasional evening hours? (EHR)	<input type="checkbox"/>	<input type="checkbox"/>
Are you currently employed? (EMP)	<input type="checkbox"/>	<input type="checkbox"/>

Approximate number of hours you currently work per week? \_\_\_\_\_

Please provide the name, address, and telephone number of two references who can attest to your work experience.

Reference #1: \_\_\_\_\_  
\_\_\_\_\_

Reference #2: \_\_\_\_\_  
\_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Isothermal Community College does not discriminate against eligible students, employees or applicants on the grounds of race, color, religion age, gender, national origin, or disability.

**\*\*\* For Financial Aid Office Use Only \*\*\***

**Interview Record**

Date Application Sent	Supervisor	Interviewed		Hired	
		Yes	No	Yes	No

**Hiring Information**

Position: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Contract Dates: Begin - \_\_\_\_\_ End - \_\_\_\_\_

Terms: \_\_\_\_\_ 2009 fall \_\_\_\_\_ 2010 spring \_\_\_\_\_ 2010 summer

Budget Information: \_\_\_\_\_ month budget \$ \_\_\_\_\_

EFC: \_\_\_\_\_ Aid: \$ \_\_\_\_\_ VA: \$ \_\_\_\_\_

**Schedule Information**

	From	To	From	To	Total
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

**Monthly Hours**

Jul 09		Nov 09		Mar 10	
Aug 09		Dec 09		Apr 10	
Sep 09		Jan 10		May 10	
Oct 09		Feb 10		Jun 10	